

# Sourton Parish Council

Clerk to the Council: Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel: 01837 871308

I hereby give notice of a Meeting of Sourton Parish Council and summon Members to attend at 7.30pm on **Monday 1<sup>st</sup> March 2021** via the Virtual platform, Zoom.

*A M Braidwood*

Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda before the commencement of the meeting. Each member of the public is entitled to speak once only. The maximum time permitted for public participation will be 5 minutes. **Members of the public should contact the clerk for access prior to the meeting and will be sent the log in invitation.**

## Agenda

Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests will be moved to the Zoom waiting room for the relevant items.

1. **Welcome by the Chair**
2. **Apologies for absence.** To receive and approve apologies for absence.
3. **Public Forum**
4. **Declarations of Interest** in items on the agenda
5. **Minutes of the previous.** To approve the minutes of the Parish Council meeting held 1<sup>st</sup> February 2021 for signing at a later date.
6. **DCC, WDBC, DNP, Sourton Hall** - To receive reports and updates from those representatives' present
7. **Councillors reports** - to receive reports on meetings attended and matters brought to the attention of councillors.
  - 7.1 Neighbourhood plan – Cllr Eberle
  - 7.2 Cllr Humphrey – Road Speed
8. **Councillor attendance** – To consider leave of absence for Cllr Hockridge until May 2021.
9. **Planning** – 4176/20/HHO – Application for proposed installation of lean to conservatory – Old Orchard EX20 4QE
10. **Policies**
  - 10.1 **Scheme of Delegation** – To consider the draft scheme of delegation and resolve to adopt
  - 10.2 **Protocol for death of a senior national figure** – To agree policy details and resolve to adopt
11. **Defibrillator** – To discuss the provision of a defibrillator for the village of Sourton.
12. **To agree dates for Parish Meeting and Annual Council Meeting.**
13. **Clerk's report** - Correspondence and any other item which has been brought to the attention of the clerk, which is not on the agenda.

**14. Finance**

14.1 Financial report and Bank Reconciliation to 15 February 2020.

14.2 To resolve to approve the transfer of £1229.78, of FY 2020/21 contingency budget, to reserve account.

14.3 To resolve to approve the payments as set out below:

A Braidwood expenses Feb 2021	<b>£14.64</b>
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14.4 **Donations** - To consider donations to charities.

15. **West Devon Enforcement** – Updates, dates for meeting with WDBC,

16. **Items brought forward** by councillors for agenda of next meeting.

17. **Date of next meeting** –

18. **Close of Meeting**