

# Sourton Parish Council

Clerk to the Council: Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel: 01837 871308

I hereby give notice of a Meeting of Sourton Parish Council and summon Members to attend at 7.30pm on **Tuesday 3<sup>rd</sup> March 2020** at Sourton Hall.

*A M Braidwood*

Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, before the commencement of the meeting. Each member of the public is entitled to speak once only, for up to 3 minutes. The maximum time allowed for public participation will be 20 minutes.

## Agenda

Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests must leave the room for the relevant items.

1. **Welcome by the Chair**
2. **Apologies for absence** (with reasons, from Parish Councillors)
3. **Public Forum**
4. **Declarations of Interest**
  - a. Councillors are reminded of the need to keep their register of interests up to date.
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any pecuniary interests in items on the agenda and their nature, (Councillors with pecuniary interests must leave the room for the relevant items).
5. **Minutes of the previous meeting** held on 3<sup>rd</sup> February 2020, for approval as a true record & signature by the Chair
6. **Matters arising** from any items in the previous minutes
7. **Councillor Vacancy** – Update on applications.
8. **DCC, WDBC, DNP, Sourton Hall** - To receive reports and updates from those representatives' present
9. **Planning** - To consider a response to new applications and updates listed on the West Devon Planning Portal.
10. **Stagecoach consultancy** – Acknowledge response submitted and update from Cllr Eberle
11. **Policies** - To pass resolution on adopting policies.
  - a. Communications Policy
  - b. Health and Safety Policy

**12. Councillors reports** - to receive reports on meetings attended and matters brought to the attention of councillors

- a. Cllr Eberle – Neighbourhood Plan – Update

**13. Clerk’s report** – and correspondence and any other item which has been brought to the attention of the clerk, which is not on the agenda.

- a. Contractor training.
- b. Update on internal audit.
- c. Timesheets.
- d. Update on Dog waste/bins.
- e. Register of Interests – Update on requirements.
- f. Prewley Water Treatment Works access road – update.
- g. BaSE articles
- h. Churchyard – update from meeting regarding composting area
- i. Link meeting dates
- j. Sandbags

**14. Finance**

- a. Financial report
- b. Accounts to be considered for payment:

Admin expenses for A Braidwood – 60.4 miles @47.7p	<b>£43.80</b>
Portable projector Screen	<b>£15.00</b>
A Braidwood salary – 15 Feb -14 Mar	<b>£272.42</b>

**PART 2 - Items which may be taken in the absence of the press & public.**

The council is recommended to pass the following resolution: ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings Act 1960, the public and press be excluded from the meeting for the following items (14 & 15), if they involve the likely disclosure of sensitive & confidential information.

**15. West Devon Enforcement List - update**

**16. Items brought forward by councillors for agenda of next meeting**

**17. Date of next meeting**

**18. Close of Meeting**