

Sourton Parish Council

Clerk to the Council: Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel: 01837 871308

I hereby give notice of a Meeting of Sourton Parish Council and summon Members to attend at 7.30pm on Monday 11th May 2020 via the Virtual platform, Zoom.

A M Braidwood

Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, before the commencement of the meeting. Each member of the public is entitled to speak once only. The maximum time allowed for public participation due to time restrictions will be 5 minutes.

Members of the public should contact the clerk for access prior to the meeting and will be sent an invitation via email.

Agenda

Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests will be moved to the Zoom waiting room for the relevant items.

1. **Welcome by the Chair**
2. **Apologies for absence** (with reasons, from Parish Councillors)
3. **Agree and vote on Vice Chairman position.**
4. **Public Forum**
5. **Declarations of Interest** in items on the agenda
6. **Minutes of the previous meeting** held on 23rd March, for approval as a true record.
7. **Matters arising** from any items in the previous minutes
8. **DCC, WDBC, DNP, Sourton Hall** - To receive reports and updates from those representatives' present
9. **Planning** - To consider a response to new applications listed on the West Devon Planning Portal and updates. (Hard copies available from clerk if required)
10. **Policies** - To pass resolution on adopting policies.
 - 10.1 Internal control policy
 - 10.2 Finance risk assessment
11. **Councillors reports** - to receive reports on meetings attended and matters brought to the attention of councillors.
 - 11.1 Abandoned vehicle – Cllr Eberle.
12. **Clerk's report** - Correspondence and any other item which has been brought to the attention of the clerk, which is not on the agenda.

13. Finance

- a. Financial report
- b. Audit Update and approval of AGAR Section 1 the Annual Governance Statement, and Section 2 Accounting Statements, in this order.
- c. Accounts for payment:

Admin expenses for A Braidwood, zero due to overpayment in Feb	£0
A Braidwood salary – May 2020	£264.08
Grass cutting Green/Churchyard 3 rd Cut May	£90.00

PART 2 - Items which may be taken in the absence of the press & public.

The council is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings Act 1960, the public and press be excluded from the meeting for the following items (14 & 15), if they involve the likely disclosure of sensitive & confidential information.

14. **West Devon Enforcement List update**

15. **Items brought forward** by councillors for agenda of next meeting

16. **Date of next meeting**

17. **Close of Meeting**