

Minutes of the Sourton Parish Council meeting held at 7:30pm on Monday 10th January 2022 at Sourton Village Hall.

Council Member Present:

Cllr Eberle (Chairman),
Cllr Fogerty,
Cllr Leonard,
Cllr Stone
Cllr Humphrey
Cllr Firth

In Attendance:

Mrs A Horn (Clerk). Cllr Southcott WDBC

Action

23. **Chairman's Welcome-** Cllr Eberle welcomed everyone and updated the members on the application for road narrowing signs. After speaking with Highways, it was suggested that a flashing speed sign would be more appropriate, and the officer would look into it. He would also look into the pavement from the right of way sign to Mr Hobb's house. The conversation was felt to be a positive one with Sourton's ideas being taken on board and if they couldn't be achieved now, they would be added to the list to do. It was noted that Southwest Water have gained money to resurface the entire road on Prewely Moor and this would be taking place later in the month. The Chairman asked the Clerk to send a letter of thanks when the work was complete. Cllr Eberle had spoken to Tom Hills about internet improvement in the parish. It was suggested that he write an article for the Base magazine as the problems may be fixable on a hamlet scale rather than a parish scale. It was noted that Cllr Eberle would be attending One Network training online later in January.
24. **Apologies for Absence-** Apologies were tendered by Cllr Jewel due to a Covid isolation were approved on the proposition Cllr Eberle, seconded Cllr Leonard. Apologies from Cllr Mott were noted.
25. **Public Forum-** No members of the public spoke
- 26 **Declaration of Interest-** None
- 27 **Minutes -** The minutes from the meetings held on 6th and 20th December were approved on the proposition of Cllr Fogerty and seconded by Cllr Leonard
- 28.1 **4439/21/FUL**
Erection of a poly tunnel for the housing of sheep Land at Whinchats Broadbury EX20 4NH

Clerk

General views on compliance with relevant planning policies e.g., within or outside a development boundary.	Complies
Beneficial and adverse impacts of a development on the local community.	N/A
Effects on surrounding buildings (e.g., loss of privacy or light) and environment.	No
Acceptable design, scale, materials and landscaping to fit in with site and/or adjacent buildings.	Yes
Problems with site access or parking.	No
Adequacy of highway network to cope with additional traffic and related safety issues.	Yes
Adequacy of local services and/or infrastructure to cater for a development.	Yes
Particular features existing onsite which should be retained.	No
Problems with noise, dust, smell or fumes or any other adverse impact on the amenity of local residents.	No
Any suggestions to improve the proposed development.	No
Local Knowledge / Previous History	N/A

It was **resolved** on the proposition of Cllr Fogerty and seconded by Cllr Humphrey to support the application.

Clerk

29.1	Budget- It was resolved upon the proposal of Cllr Stone and seconded by Cllr Leonard to approve Version 1 of the budget. The budget would be set at £8510.99	Clerk
29.2	Precept - It was resolved upon the proposal of Cllr Stone and seconded by Cllr Leonard to set the precept at £8511 which is an increase of £1.74 on 2021-2022 or 3.55% for a Band D property.	Clerk
29.3	Bank account to pay the precept into- It was resolved on proposition of Cllr Humphrey and second by Cllr Eberle that the precept be paid into the new Unity bank account as the switch over should of taken place by April.	Clerk
30.1	Finance Report- a report from the clerk on the Council's finances was noted. Cllr Humphrey volunteered to look at the cash book and see if she could simplify it and make it more user friendly for the next financial year. It was agreed to add Cllr Leonard as a third signate to Unity bank account.	Clerk/ Cllr Humphrey
30.2	Payments- On the proposition of Cllr Leonard and seconded by Cllr Firth it was resolved to approve the schedule of payments	
31	Policy Review	
31.1	Financial Regulations- Cllr Humphrey. It was resolved on the proposition of Cllr Eberle and seconded by Cllr Leonard to accept the changes proposed by Cllr Humphrey	Clerk/ Cllr Humphrey
31.2	Standing Orders- Cllr Eberle. It was resolved on the proposition of Cllr Leonard and seconded by Cllr Fogerty to accept the changes proposed by Cllr Eberle	Clerk/ Cllr Eberle
31.3	Grievance- Cllr Leonard. It was resolved on the proposition of Cllr Fogerty and seconded by Cllr Eberle to accept the changes proposed by Cllr Leonard	Clerk/Cllr Leonard
31.4	Disciplinary- Cllr Fogerty It was resolved on the proposition of Cllr Humphry and seconded by Cllr Firth to accept the changes proposed by Cllr Fogerty	Clerk/Cllr Fogerty
31.5	Death of a Senior Figure- London Bridge- Cllr Firth. It was resolved on the proposition of Cllr Leonard and seconded by Cllr Fogerty to accept the changes proposed by Cllr Firth	Clerk/Cllr Firth
31.6	Flag Flying- Cllr Jewel It was resolved on the proposition of Cllr Eberle and seconded by Cllr Leonard to postpone the adoption of the policy until the owner of the land the flag pole is on is identified	Clerk/Cllr Jewel
31.7	Internal Statement of control- Cllr Stone It was resolved on the proposition of Cllr Eberle and seconded by Cllr Humphrey to postpone the adoption of the policy as the lead councillor had been unable to view the policy	Clerk/ Cllr Stone
32	Items to add to the next agenda- police commisionior advocate report, superlinks, platinum Jubilee, annual meeting, trees for graveyard hedge, Councillor Southcott left at 8:20pm	Clerk
It was RESOLVED that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Eberle, seconded by Cllr Fogerty.		
33	Enforcement- It was noted the lack of enforcement cases on the current list circulated. It was resolved that the clerk write to enforcement for clarification on why the list had shortened on the proposition of Cllr Eberle and seconded by Cllr Stone.	Clerk
34	Date of next meeting- 7 th February 2022 On the proposition of Cllr Eberle, seconded Cllr Fogerty it was RESOLVED to move out of Part 2 and ratify decisions made therein.	

The meeting was closed at 8:50pm

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Cllr S Eberle
Chairman

Appendix A

Budget Version 1

		Y/E 31 March 2023	
		Budget	
Total Expenses			8,510.99
Category	Sub category		
Clerk salary	Salary	3,894.00	3,994.00
	Working from home allowance	100	
Grass cutting of the Green and church		900	1,000.00
Administration			460.00
	Admin expenses/mileage	100	
	Training	360	
Office costs			1,037.99
	Printer toner/stationery	100	
	Website	160	
	Village Hall Hire	150	
	Subscriptions DALC	100	
	Litterbin emptying	80	
	Subscriptions ICO	40	
	Internal Auditor	150	
	Membership to SLCC	103	
	New business bank account	80	
	Microsoft 365 subscription annually	60	
	Norton Security	14.99	
Insurance			425.00
Grants			675.00

Maintenance of assets contingency			300.00
Election Costs 4 yr contingency			214.00
General Reserve/contingency			405.00

Select your parish from the drop down list:	Sourton			Please enter your Precept requirement for 2022/23 in the yellow box below			
Parish Precept 2021/22 (for illustrative purposes only)				£8,511			
Number of Band D equivalent properties	Parish Band D Rate	Precept					
165.02	£49.06	£8,096		As advised, CTSG is no longer payable			
Taxbase for 2022/23 (the number of properties over which Council Tax is charged)				The Band D parish rate will be: £50.80			
Taxbase for 2021/22			165.02	This is an increase/(decrease) of: £1.74 or 3.55%			
Changes to taxbase in 2021/22			2.52	(in comparison to 2021/22)			
Taxbase for 2022/23			167.54				
Nb. This is not a monetary value							
To use:							
(i) select your town/parish from the drop down menu in the green box - this will populate the 2021/22 precept box and the tax base for 2022/23							
(ii) enter a precept value in the yellow box to show the Band D parish rate and the increase/decrease as compared to 2021/22.							

DRAFT