

# Sourton Parish Council

Minutes of a Meeting held at 7.30pm on Monday 10<sup>th</sup> September 2018 at Sourton Hall.

**Members present:** Cllrs J. Hockridge (Chair), P. Deacon, S.Eberle & G. Jury

**Also present:**

Cllr D. Webber (DNP), Cllr C. Mott (WDBC), 4 Members of the Public & M. Leonard (Clerk)

## 1. Welcome by the Chair

The Chairman welcomed everyone to the meeting and invited members of the public to bring forward any issues they wished to raise.

## 2. Members of the Public

The following matters were raised:

The new acoustic report re Planning Applications 3850/17/FUL & 3851/17/FUL.

Repeated retrospective applications in the Parish.

Development of Bowerland Barns.

The order of the agenda and procedure for changing it

## 3. Declaration of Interests in items on the agenda.

Cllr Hockridge declared a prejudicial interest in Item 9, planning applications.

## 4. Apologies were accepted from Cllrs M. Spry and S. Daniel

5. Minutes of the Previous Ordinary Meeting held on 6<sup>th</sup> August, and Planning Meetings held on 20<sup>th</sup> August & 3<sup>rd</sup> September were approved as true records for signature by the Chair.

## 6. Matters Arising from any items in the previous minutes which are not on the agenda

6.1 Response from Highways re blocked drain/gulley below Parish Hall. The gulleys are due for routine clearing. Clerk to get clarification from Highways that they take responsibility for the most blocked gulley, which is not on the Highway and has not been cleared for some time. Clerk to contact Commoners to discuss.

## 7. DCC, WDBC, DNP No reports this month.

## 8. Neighbourhood Plan

Cllr Eberle explained that Regulation 15 of the Plan is the stage before it goes to the Inspector. Two further events have been held to get final comments from the public. It has been informally presented to DNP and WDBC and it's hoped to formally commit it by next month. The Chairman commented how hard some people including Cllr Eberle have worked on the Plan. After a discussion Cllr Deacon proposed endorsing Regulation 15 of the Plan. All in favour.

## 9. Planning

Cllr Hockridge left the room for the following two items having previously declared an interest. The Chair nominated Cllr Eberle to take the Chair for these items.

**3850/17/FUL** READVERTISEMENT (New acoustic report) Application for continued use of outside space for dog training, on land adjoining the existing training facility barn and parking area. East Bowerland Farm

After a discussion, members concluded that while there had been positive aspects of the business for the community, its intrusion on the lives of the neighbours had also to be considered. Measurement of noise nuisance is difficult to gauge, but neighbours have consistently reported the negative impact it has on their lives. It would appear that noise levels may not have been measured at the point of disturbance for this acoustic report.

It was proposed by Cllr Eberle to object on grounds of noise disturbance. Agreed.

**3851/17/FUL** READVERTISEMENT (New acoustic report) continues use of land for dog training by holiday cottage users. East Bowerland Farm.

The same comments as for the previous application applied. It was agreed to object.

Cllr Hockridge rejoined the meeting and resumed the Chair.

#### Updates

**DNP 0362/18** Change of use from agricultural to burial ground with formation of access through existing hedgerow of churchyard, paddock adjacent to Sourton Churchyard, Sourton. Conditional planning permission granted.

10. Enforcement update (Part 2) Moved to end of meeting.

11. Telephone Kiosk

Cllr Eberle reported that three Defibrillator training courses are being held in September. These are free to members of the public. The defibrillator has not yet been purchased as awaiting a response from the Community Heart Group.

Clerk reported that the telephone kiosk has been added to the insurance policy for the remainder of the current term at no extra cost. Sum insured value is £2,500. Excess £100. Annual future cost would be £15-£20. Cllr Eberle to check whether BT will take responsibility if the power goes off in the kiosk

12. Clerk's report - (Correspondence and any other item raised that is not on the agenda)

12.1 Agreed to cease circulation of minutes and agenda to parishioners as they are available on the new website and DALC advise it would be better if they were accessed via the website only.

12.2 The printer has ceased working. Canon Support contacted and they have assessed that it will need repair. Agreed this would not be economic. Cllr Deacon offered to look at the printer and it was agreed that if he found it unrepairable that he and the clerk should agree and order a suitable replacement.

12.3 Because of difficulties getting NatWest to change the Clerk's address, bank statements are not currently being received but the Chairman has reported that this has just been resolved. Only account signatories can receive information from the bank although it will send statements to the Clerk's address. Clerk suggested that additional signatories would be advisable. Clerk to obtain relevant forms.

13. Finance

13.1 Report of Financial Officer

Current Account (awaiting statement)

Previous estimated balance	<b>4416.28</b>
Withdrawn	221.21
Received	2567.00 (Precept payment)
<b>New estimated balance</b>	<b>6762.07</b>
(Tap fund reserve)	(280.00)
(Transparency grant reserve)	(286.65)

Deposit Account

Awaiting statement

13.2 Accounts for payment

A. Barton - 3 grass cuts on Green	240.00
A. Barton Strimming at Trescote Way	60.00
Clerk's salary, August	212.50
Admin Expenses	39.80
Okehampton Branch RBL donation	150.00

14. Sourton History Map To consider a request to take responsibility for the W.I. Sourton History Map on the Village Green

Cllr Jury reported that the parish history map on the village green needs replacing every few years as it is on special paper, which costs approximately £35. This has previously been arranged by Mr J Boxall. The WI, which owned the map, has now disbanded. Would the PC be willing to pay for the replacement this year. It was unanimously agreed to pay for replacement paper this year.

15. Silent Soldier Silhouette To arrange collection and placement of Silhouette.  
It was agreed to place the silhouette somewhere on the village green. Clerk to contact Cllr Spry re arranging to install it.
16. Software To consider whether upgrades are required  
Cllr Deacon advised a review of licensing and anti-virus on the parish council computer. He also suggested that moving from Windows 7 to Windows 10 would be advantageous, but that it would require a good Broadband speed to download it and subsequently run it. Cllr Deacon and the Clerk to look into this further and report back at next meeting.
17. New Model Standing Orders  
The new 2018 Model Standing Orders were amended and it was agreed to adopt them.
18. Policies for adoption at next meeting  
It was agreed to review the Council's current policies at the next meeting and identify further policies for additional adoption.
19. Date of next meeting and items raised for the agenda  
The next ordinary meeting agreed as 8<sup>th</sup> October. An interim planning meeting may be called if required.
20. Cllr Hockridge moved that the meeting go into Part 2 to receive confidential enforcement lists.  
Part 2  
The meeting moved out of Part 2
21. Close of Meeting at 9.40pm