

Sourton Parish Council

Minutes of a Meeting held at 7.30pm on Monday 8th October 2018 at Sourton Hall

Members present: J Hockridge (Chair), G. Jury & S. Daniel

Also present: Cllr C. Mott (WDBC), 6 members of the public and M.Leonard (Clerk)

1 The Chairman welcomed everyone to the meeting

2 Members of the Public

The following matters were raised by members of the public :

- A surveillance camera situated in Bowerland Lane that may be recording members of the public who go on to the Pegasus Way
- Concern that a new field drain that runs into a cutting by Bowerland Bridge may contaminate water that is used for a neighbour's cattle
-

3 Declaration of Interests in items on the agenda.

None

4 Apologies

Accepted from Cllrs Eberle, Deacon, Horn & Spry

5 Minutes of the Previous Meeting held on 10th September

Approved as a true record and signed by the Chairman

6 Matters arising from any items in the previous minutes which are not on the agenda

6.1 Gulley Clearance. Highways has confirmed that it is responsible for all the drains/gulleys in the area outside the Sourton Hall and these have now been cleared with a gulley pump. The team noted that the ditch on the other side of the road by the Highwayman wants clearing and this will be added to the winter programme. Steve Brockman asked to be informed of any drains or ditches in the parish that need attention and offered to meet on site if required. Cllr Hockridge proposed that it should be established what work was needed and then inform SB, meeting him if necessary.

6.2 Defibrillator courses. Three free courses for parishioners have been successfully completed, training approx 20 parishioners. There are three invoices for payment to Sourton Hall, totalling £37.50, which will be claimed back from the Defibrillator grant fund. Details of the defibrillator that it is intended to order were circulated to councillors for information.

6.3 An Epson Printer has been purchased for £102.49, + USB cable for £4.96, plus cartridges for £88.08 + VAT = Total of £234.62 + free 3 year warranty.

6.4 Bank account. Clerk to look into changing to internet banking.

6.5 Cllr Spry has installed the Silent Soldier Silhouette on the Village Green. Insurers confirmed it is covered under public liability.

7 DCC, WDBC, DNP - To receive reports and updates from councillors present

None

8 Planning

8.1 New applications

WDBC 3063/18/FUL Erection of water pump and filtration shed. Bowerland Barns.

Cllr Mott asked Cllr Hockridge whether he would be declaring an interest in the application reminding him that he had previously done so for applications at East Bowerland. Clerk stated that this was Cllr Hockridge's decision. Cllr Hockridge then declared an interest to be certain he was acting correctly. As a result there was no longer a voting quorum for this item and so a separate planning meeting was provisionally arranged for 22nd October.

DNPA 0508/18 Replace existing conservatory with kitchen extension and raise existing eyebrow windows to create new dormer windows at Croftor.

Cllr Jury proposed supporting the application, seconded by Cllr Daniel. Reason: This proposal will improve the property without any visual or other adverse effects.

8.2 Updates from previous applications if available

Noted that application 1140/18/FUL, Reinstatement of previous vehicular access to site and associated closure of existing access at Fairway Lodge, Thorndon, has been withdrawn.

9 Clerk's report - Correspondence and any other item raised that is not on the agenda

9.1 Phone call received from a Thorndon resident re concern about Fairway Lodge change of use from 11 bed hotel, to 7 bed residential use. Resident upset that there had been no public consultation. Clerk has since been told by other residents of similar concerns.

9.2 A letter from parishioner Mr R Leonard was read to the members, chiefly objecting to the withdrawal of emailed agenda and minutes to the public.

9.3 A letter from parishioner Mr G Brown was read to the members, chiefly concerning his dissatisfaction that his request for a sign pointing to the Granite Way above the Church had not yet been fulfilled. The Clerk said she has contacted the Public Rights of Way Officer again, who has confirmed that a new sign should be in place by the end of October.

9.4 A letter from Rev. Adrian Brook re a yew tree that may need some attention in the churchyard was discussed.

9.5 DNPA Local Plan info - noted

Further items raised during the Clerk's report:

Some members of the public stated that Sourton Website is not accessible. Clerk to look into this.

Due to concern expressed by some parishioners that they do not see agenda and minutes it was decided to reverse the decision made at the previous meeting to cease sending out agenda and minutes via email to parishioners. The Clerk to re-advertise this service again in BASE.

Cllr Jury reported that it has been brought to her attention that the copper beech on the Green may need trimming. Cllr Hockridge will look and report back at the next meeting.

10 Finance

Report of Financial Officer:

Current Account

Previous balance	6762.07
Withdrawn	702.30
Received	0.00
New balance	6059.77
(TAP fund reserve)	(220.00)
(Transparency grant reserve)	(286.65)

Deposit Account

Previous balance at July 1370.95

It was agreed to pay the following accounts:

Reimbursement to Mrs M Leonard for payment made to Printerland for printer and ink cartridges	£234.62
Sourton Village Hall, hire for Defib training X 3	£37.50
WDBC Emptying of litter bin (13 collections)	£15.60
Mrs M Leonard. Clerk's salary September	£212.50
Mrs M Leonard Clerk's admin expenses	£12.40

11 Policies for updating-

The NALC Finance and Procurement policy to be circulated for consideration

12 Members reports

Cllr Daniel reported that there were water leaks in Windard Terrace. Clerk to contact SWW. Written report (attached) from Cllr Eberle on the September Northern Links meeting was read.

13 To receive WDBC Enforcement List

Discussed under Part 2

14 Date of next meeting

A planning meeting has been provisionally booked for Monday 22nd October for Planning Application 3063/18/FUL

The date of the next ordinary meeting was confirmed as Monday 5th November

15 The meeting was closed at approx 9.30pm