

Sourton Parish Council

Draft Minutes of a Meeting held at 7.30pm on Monday 5th November 2018 at Sourton Hall

Members Present: J. Hockridge (Chair), S. Daniel, P. Deacon, A. Horn, G. Jury, & M. Spry
Also Present: C. Mott (WDBC), Rev. A Brook (SPCC), 4 Members of the Public & M. Leonard (Clerk)

1. The Chairman welcomed everyone to the meeting

2. Members of the Public

The following matters were raised:

- Planning matters at East Bowerland. (The Chairman advised that these should be raised with the Planning Authority, West Devon Borough Council. Cllr Mott also advised that planning issues can be taken up with Ward Members).
- Overly bright lights in the car park behind Burger King
- Rev Brook informed Members that the SPCC is giving the PC written notice of its requirement to take responsibility for the areas of closed Churchyard at St Thomas a Becket Church, subject to Ministry of Justice Closure Orders dated 6th March 1902 and 2nd October 1998. Following formal closure of a churchyard, the local authority is normally informed, but there is no record of this having been done and the SPCC has continued to maintain the closed churchyards. Rev Brook answered questions from Members and then left the meeting.

3. Declaration of Interests in items on the agenda

None

4. Apologies were accepted from Cllr Eberle

5. Minutes of the Previous Meetings held on 8th October & 22nd October were approved as true records & signed by the Chair.

6 Matters arising from any items in the previous minutes which are not on the agenda

6.1 Gulley clearance -a request for information on any blocked gullies was put in the November BASE but there have been no responses. No reports from Members.

6.2 Internet banking - DALC has advised that Internet banking is the way forward for PCs, provided that the right kind of account, giving good financial control, is used.

After a discussion it was agreed to set up internet banking with NatWest.

6.3 The proposed DCC sign on the footpath beyond the Church, pointing to the Granite Way, has not yet been put in place.

6.4 Access to the website for some parishioners has now been resolved. The problem was not with the website, but may have been due to poor internet connections.

6.5 The Clerk is now again emailing agenda, minutes and any other relevant document to a list of 8 parishioners. The service has been advertised in the November BASE but there have been no further requests.

7. DCC, WDBC, DNP - To receive reports and updates from councillors present

Cllr Mott reported that a National Parks & Areas of Outstanding Natural Beauty consultation is under way, should the Parish Council wish to comment. This is a Central Government consultation.

8. Planning

No new applications

Update:

1945/18/FUL East Down, Cowsen Lane. Retrospective application for erection of 24m high lattice mast with supporting radio equipment and cabinet to house power supply. Conditional approval

The latest West Devon Enforcement List was circulated.

9. Clerk's Report - Correspondence and any other item raised that is not on the agenda

9.1 Airband - request to attend a PC meeting. Invitation issued, but no response yet.

9.2 Plymouth and South West Devon Development Plan- Main Modifications. Cllr Deacon took the copy to read.

9.3 The Poppy Wreath has been received. Cllr Jury advised that previous wreaths had been kept and so one would not be needed next year. It was proposed by Cllr Hockridge that £25 be donated this year and that a donation without a wreath should be considered next year. Agreed.

9.4 CAB request for grant. It was agreed to look at all grant requests at the next meeting.

9.5 Notice boards at Sourton and Trescote need cleaning, varnishing and new cork backings.

9.6 Letter from SPCC re notice of requirement to take responsibility for the areas of closed churchyard with a copy of the 1998 closure order and plan showing the closed areas. The letter was discussed. It was agreed that as much information as possible should be obtained about council responsibilities and the formal procedures required before the next meeting, when the notice will be fully discussed.

10. Finance

10.1 Report of Financial Officer

Current Account

Previous balance	6059.77
Withdrawn	512.62
Receipts	0.00
New balance	5547.15

Deposit Account

1370.95 + 4 months interest

10.2 The following accounts were agreed for payment:

RBL donation	£25
Joe Rice First Aid Training (2 hour defibrillator awareness sessions X 3)	£240.00 (TAP grant)
A. Barton, Broadbury Landcare grass cuts X 2	£160.00
Mrs M. Leonard, Clerk's salary Oct	£212.50
Mrs M. Leonard, Clerk's expenses Oct	£12.40

11. Policies for updating-

The NALC Finance & Procurement Policy to be circulated. Paper copy to Cllr Deacon.

12. Members reports

Cllr Daniel reported that there is still a water leak at Windard Terrace. Clerk to report to SWW. Cllr Daniel reported an accident on the A386 at Southerly. Cllr Jury had been told by the police that this had been caused by ice.

Cllr Spry informed Members that he is resigning from the Parish Council forthwith. The Chairman expressed regret and thanked him for his contribution over the years.

The Chairman proposed that the meeting should move into Part 2 in order to discuss the West Devon enforcement list. Agreed.

The item having been discussed the meeting moved out of Part 2

13. Items for the agenda of next meeting

Election of Vice-Chairman

Churchyard notice

Budget and setting of precept

Grants

14. The date of the next meeting was confirmed as Monday 3rd December It was agreed to continue meeting monthly in 2019, on the first Monday of the month when the hall is available. If unavailable, the meeting to be held the following Monday. Planning meetings to be held between monthly meetings when necessary,

15. The Chairman closed the meeting at 8.55pm