

Sourton Parish Council

Minutes of a Meeting held at 7.30pm on Monday 3rd June 2019 at Sourton Hall

Members of the public

No matters were raised.

Members Present: A. Horn (Chair), S. Eberle, M. Fogerty, J. Hockridge, A. Jewell & G. Jury,

Also Present: Cllr C. Mott (WDBC), Cllr T. Southcott (WDBC) & M. Leonard (Clerk)

1. The Chairman welcomed everyone to the meeting.
2. Apologies for absence were accepted from Cllr Deacon
3. Declarations of Interest in items on the agenda - None
4. Minutes of the previous meeting held on 13th May were approved as a true record & signed by the Chair. Proposed Cllr Eberle, seconded Cllr Fogerty
5. Matters arising from any items in the previous minutes which are not on the agenda
- 5.i Drain at end of Coombe Farm Lane. Reported to Devon Highways who have since confirmed 'the report has been completed'.
6. DCC, WDBC, DNP, Sourton Hall - To receive reports and updates from those representatives present.

Cllr Mott reported that WDBC committees have now all been elected and all know their roles. Recycling and refuse collections are to be discussed tomorrow.

7. Planning

i. No new applications for consideration at this meeting

ii. To agree a future procedure for site visits:

After a discussion it was agreed that the Clerk will circulate notice of new applications, with a link to West Devon or DNP website, to all councillors via email. If two or more councillors propose a site visit to the Chairman, he will arrange it, if the applicant permits.

iii. Updates:

4164/18/HHO Householder application for erection of conservatory. The Old Forge, Thorndon Cross. **Permission granted.**

0284/19/FUL Retrospective application to amend approved elevation detail under approved 2625/18/FUL to allow raised eave height. 2, Bowerland Barn. **Permission granted.**

3348/18/CLE Application for Lawful Development Certificate for the continued residential use of a single storey building. Four Beeches Farm. **Permission granted**

iv. New application received, after publication of agenda:

DNP 0236/19 Replace existing conservatory with kitchen extension and raise existing eyebrow windows to create new dormer windows at Croftor, Sourton. Site visit to be arranged by Chairman, applicant permitting, for consideration at next meeting.

8 Neighbourhood Plan

Cllr Eberle reported that West Devon is still negotiating with Natural England re its recent objections to the development of the site adjacent to Bridestowe Cemetery, which had been agreed previously by all other parties. This has caused a delay of six months to date.

9. Clerk's report - correspondence and any other item which has been brought to the attention of the clerk, which is not on the agenda. - None

10. Finance

10.i Completion of the Annual Governance and Accountability Return 2018/2019

Deadline of 1st July for publication. Due to unavailability of Internal Auditor until after 10th June, agreed to bring the next meeting forward, in order to complete in time.

10ii. To consider and approve a budget for 2019/2020

The proposed budget, indicated a possible spend of £936 over the receipts. The Clerk's pay was referred to within the budget context and so the Clerk left the room for the rest of this item.

10.iii

Current account at 15 May	-	£6778.89
Less unpresented cheques		£647.96
Available spend		£6130.93
Deposit account		£1372.77

It was proposed by Cllr Horn, seconded by Cllr Hockridge that £4000 be transferred to the deposit account to be held as a contingency for future churchyard and other possible costs.

10.iv. The following accounts were approved for payment

Mrs M Leonard - clerk's salary, May - £212.50

Mrs M Leonard - admin expenses, May - £6.20

11. Churchyard - to consider a procedure for regularly monitoring the closed section of the Churchyard - Cllrs Hockridge and Jewell volunteered to inspect the churchyard twice yearly and report back. First inspection to be made before the next meeting.

12. Council for the Protection of Rural England - to consider a proposal to become a member.

Cllr Eberle had proposed joining CPRE, at a cost of £35, in order to take advantage of free planning advice available with membership. However, due to budget restrictions at the current time, she withdrew the proposal for the present.

13. Date of next meeting - 24th June. Items for the agenda:

Planning application

Policy reviews

Neighbourhood Plan update

14. WDBC Enforcement List It was proposed by Cllr Fogerty that the meeting move into Part 2 for this item. All agreed.

15. Close of Meeting 9.25pm