

Sourton Parish Council

Draft Minutes of a meeting held at 7.30pm on **Tuesday 3rd March 2020** at Sourton Hall

Councillors present: Cllr A. Horn (Chair), Cllr M. Fogerty, Cllr A. Jewell, Cllr S Eberle

Also present: Cllr C. Mott (WDBC), Mrs A. Braidwood (Clerk)

1. The Chairman welcomed everyone to the meeting
2. **Apologies for absence.** Cllr Jury and Cllr Hockridge
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil, amendment submitted by Cllr Eberle
5. **Minutes of the previous meeting** held on 3rd February 2020 were unanimously agreed as a true record and signed by the Chairman.
6. **Matters arising** - Nil
7. **Vacancy** – Clerk had advertised the vacancy in Base for March edition and to the website. End date 31 March. Clerk was to invite applicants to April Council Meeting for co-option.
8. **Update from West Devon Borough Council** – nothing to report

Update from Sourton Hall – Nil

9. **Planning – 0408/20/ARC** was discussed, no action required
10. **Churchyard** – following the meeting on 20th Feb it was **RESOLVED** to trial leaving cut grass on the green instead of removing it at a cost. This would be reviewed regularly. Clerk to contact contractor to confirm.

11. Policies

11.1 Communications Policy - It was unanimously **RESOLVED** to adopt the policy immediately and review annually.

11.2 Health and Safety Policy - It was unanimously **RESOLVED** to adopt the policy immediately and review annually

12. **Councillors reports** - to receive reports on meetings attended and matters brought to the attention of councillors

12.1 Neighbourhood Plan – This was in the final stages of approval. The plan would be reviewed every 5 years. Cllr Fogerty raised a concern over limits to growth for Sourton. Cllr Eberle advised that the plan will allow for local needs should they arise. Information was now available to view on the Sourton Parish Council website.

12.2 Stagecoach Consultation - Cllr Eberle had submitted a response after full council approval. It was **RESOLVED** unanimously that Cllr Eberle would lead on a coordinated multi parish feedback from relevant affected parishes.

12.3 Commoners Association – Cllr Fogerty reported the Commoners association had confirmed a contribution of £400 towards grass cutting of the village green for 2019. It had also been agreed to pay a future contribution of £450 towards costs for 2020.

13. Clerk's report - Correspondence and any other item which has been brought to the attention of the clerk, which is not on the agenda.

13.1 Contractor training was in place for grass cutting for 21st April 2020

13.2 Internal auditor had been booked and checklist received.

13.3 Information had been received from WDBC that an increase in cost of emptying dog/waste bins had been delayed until 2021

13.4 Councillors were reminded to complete an amendment form if any details on their Register of Interests changed.

13.5 Clerk was currently investigating ownership of access road to Prewley Water Treatment Works. Cllr Jewell had received a request from a member of public due to the poor condition of the road.

13.6 Clerk was arranging collection, receipt and storage of sandbags and sand.

14. Finance:

14.1 Financial report: Accuracy was unanimously agreed.

14.2 Accounts for Payment – The following payments were unanimously approved

Admin expenses for A Braidwood – 60.4 miles @47.7p	£43.80
Portable projector Screen	£15.00
A Braidwood salary – 15 Feb -14 Mar	£272.42
TOTAL	<u>£331.22</u>

PART 2 - Items which may be taken in the absence of the press & public.

The council is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings Act 1960), the public and press be excluded from the meeting for the following items (13 & 14), as they involve the likely disclosure of sensitive & confidential information.

West Devon Enforcement List – updated list was discussed.

15. To agree actions and any associated expenditure. Nil

16. Items for the agenda for next meeting – Nil

17. Date of next meeting – Monday 6th April 2020, 1930 hours at Sourton Hall

18. Meeting closed at: 2117 hrs