

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the accrual and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: **Sourton Parish Council**

County area (local councils and parish meetings only):

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Abi Horn Clerk and RFO**

Date: **12/04/2022**

		£	£
<b>Balance per bank statements as at 31/3/22</b>			
Natwest Current	account 1	£4,653.96	
Unity	account 2	196.0	
Natwest Reserve	account 3	5,412.8	
[add more accounts if necessary]	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
			10,262.7
Petty cash float (if applicable)		-	-
Less: any un-presented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>			
	item 1	(182.86)	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(182.86)
Add: any un-banked cash as at 31/3/xx			
			<u>10,079.9</u>
<b>Net balances as at 31/3/22 (Box 8)</b>			<u><u>10,079.9</u></u>