

# Sourton Parish Council Annual Report

May 2025 - April 2026



LOCAL COUNCIL  
AWARD SCHEME  
BRONZE

# Parish Councillors

Parish Councillors contact details can be found on our website  
<https://www.sourtonpc.org.uk/your-parish-council/>

**Caroline Mott - Chairman**      **Brandon Horn**  
**Sam Firth**                              **Tim Kennedy**

**Terry Southcott**

**Chris Edmonds - Resigned March 26**

**Ivor Kaczanow - Vice Chairman Resigned March 2026**

Parish Clerk Abi Horn  
parishclerk@sourtonpc.org.uk  
Coombe Farm Lake  
Sourton  
Okehampton  
EX20 4HQ

## Chair's Report

It has been another busy year for the PC in which we have welcomed two new councillors and said goodbye to Cllr Edmonds who stepped down after being appointed by WDBC and Mr Kaczanow resigning for health reasons. My thanks to both for their time supporting the work of the council. We currently have two vacancies on the council and would welcome any parishioners able to spare a few hours each month to consider joining. It is a varied and interesting position giving local voices a chance to comment on their area.

Over the past year the council has responded to:

- 22 planning applications,
- taken part in numerous consultations, including Local Government Reorganisation, planning reforms and Cemetery reform
- set up a parish volunteer group,
- maintained the closed section of the churchyard – with support from the church volunteers
- ensured compliance with relevant legislation, including independent audits and a balanced budget.

Our clerk ensures everything is carried out in a proper manner, in line with legislation. The council is also in communication with the DNPA, commenting on applications and being updated on wider Park issues. Our clerk attends the recently established 'cluster group' meetings which allows parishes surrounding Okehampton a chance to share information and other concerns.

# Parish Council Assets and Responsibilities

## Assets

- 5 Bus Shelters
- 5 Noticeboards
- 1 Bug Stop Bus Stop
- 2 Seats
- 2 defibrillators
- 3 Bins
- 1 Silver trophy



## Responsibilities

- Closed areas of the Churchyard

## Financial Report

### Grants Given

- £25 Royal British Legion
- £200 BASE
- £75 Dartmoor Stitcher's
- £100 Treetops
- £50 Community Transport
- £75 Tor Support

### Grants Received

- £732 Sourton Commoners
- £100 WDBC Localities

#### **Grants**

Grants are considered at the September and March meetings.

The grant application form can be found on the website

<https://www.sourtonpc.org.uk/documents/>  
or by emailing the Clerk

**The table shows the Parish Council spend for the financial year 1st April 2025 to 31st March 2026 and not the Council year which is May to April.**

	<b>Budget</b>	<b>Spend to Date</b>	<b>Difference</b>
<b>Salary</b>	5268	5169.89	98.11
<b>Working from home allowance</b>	312	312	£0.00
<b>Admin expenses/mileage</b>	30	54.18	-24.18
<b>Printer toner/stationery</b>	125.00	147.68	-22.68
<b>Subscriptions</b>	300	293.99	6.01
<b>Training</b>	254	235	19
<b>Defibrillator</b>	300	300	£0.00
<b>Website</b>	110	129.75	-19.75
<b>Village Hall Hire</b>	225	180	45
<b>Litterbin emptying</b>	300	214.81	85.19
<b>Insurance</b>	350	350	0
<b>Grass Cutting</b>	2400	2400	£0.00
<b>Green Projects</b>	200	200	0
<b>Asset Maintenance</b>	400	277.53	122.47
<b>Internal Auditor</b>	95	80.80	14.20
<b>Bank account Charges</b>	£80.00	74	6
<b>Events</b>	400	393.72	6.28
<b>Base</b>	£200.00	£200.00	£0.00
<b>Grants</b>	£325.00	325	0
<b>Tree Inspection</b>	200	447	-247
<b>Total budget</b>	<b>11874</b>	<b>11785</b>	<b>88.65</b>
<b>Precept</b>	<b>10328</b>		
<b>Grants received to date</b>	<b>832</b>		
<b>2025/26 Virements</b>	<b>2410</b>		

- £1000 General reserves to Gravestones
- £360 Events to bins
- £200 training to training
- £200 green projects to grass cutting
- £50 insurance to insurance
- £600 from grass cutting to grass cutting
- Once these virements had been made the difference between the budget and spend was £88.65