

Sourton Parish Council
Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

3rd July 2023

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 10th July 2023 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1.	Chair's Report	
2	Apologies for Absence	To receive and accept apologies for absence.
3	Public Forum	This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4	Declarations of Interest	To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
5	WDBC, DCC, DNP and Sourton Hall Reports	To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION		
6	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 12 th June 2023
7	<u>Planning</u>	To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
7.1	Letter to WDBC	Cllr Jewell to present a draft letter to West Devon Borough Council
7.2	APP/Q1153/W/3318 734 The Gym, East Bowerland	The appeal will be determined based on Written Representation – to agree to leave previous response or submit a new response
8	<u>Finance</u>	
8.1	Finance Report	The Bank Reconciliation report and budget report dated 30 th June 2023 for the consideration of the Council
8.2	Payments	To resolve to approve the payments as set out on the payment schedule.
9	<u>Policies</u>	
9.1	Grants Policy and application form	To review the policy, application form and agree on grant feedback.
9.2	Environmental Policy	To agree a new draft environmental policy in line with the Department for Environment, Food and Rural Affairs complying with the biodiversity Duty as a public authority.
9.3	Green Policy Objectives	To agree new objectives in line with the environmental policy.
9.4	Code of Conduct	To review and adopt the Code of Conduct
9.5	Death of a senior figure	To review and adopt the Death of a Senior Figure
9.6	Events Working Group ToRS	To agree the Terms of reference for the Events Working Group
9.7	Green Working Group ToRs	To agree the Terms of reference for the Green Working Group
10	<u>Projects</u>	
10.1	Councillor Development Framework	For councillors to review their skill set and highlight training availability and discuss if any councillors have any training requirements.
10.2	Events working group	To agree membership of the Events working group

10.3	Events	To discuss possible events: 5 th November Firework display Sourton Christmas Party 80 th D Day 6 th June 2024
10.4	Green Working Group	To agree membership of the green working group
10.5	Bus stop verge	To receive an update from Cllr Jefferies on the progress of the verge.
10.6	Quality council award	To receive a report a report from the clerk on the Quality Council award and to decide if the council would like to proceed.
10.7	20's Plenty for us	To consider supporting the 20's Plenty for Devon campaign. To request Devon County Council to implement 20mph in Sourton and to write to Devon County Council to request 20mph speed limits on streets throughout Devon where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.
11	Items Brought Forward	To receive (from Councillors) any items for the agenda of the next meeting.
<u>PART TWO</u>		
<i>Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'</i>		
12.	WDBC Enforcement	To receive any updates.
13	Bungalow Bus stop repairs	To receive an update if available
14.	Date of Next Meeting	4 th September at 7pm