

Sourton Parish Council

Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

31st October 2022

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 7th November 2022 at 7:30pm in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

- 1. Chairman's Report-** To receive an update of anything of importance in the parish that are not council related.
- 2. Apologies for Absence-** To receive and accept apologies for absence.
- 3. Public Forum-** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4. Declarations of Interest-** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

ITEMS REQUIRING A DECISION

- 5. Minutes of the previous meeting-** To approve and sign the minutes of the Parish Council meeting held on 10th October 2022

6. Coronation of King Charles III

6.1 To discuss a date for the coronation celebration

6.2 To discuss ideas for the celebration

7. Finance

7.1 Finance Report To receive the financial report and agree the bank reconciliation

7.2 Payments To resolve to approve the payments as set out below:

A. A Horn Salary £322.44

B. A Horn Expenses £170.62

7.3 Grants To discuss and approve a grant application from North Dartmoor Search and Rescue

8. Councillor information

8.1 Noticeboard - to agree what information should be displayed in the new noticeboard

8.2 Meetings- To agree the form in which councillors wish to be addressed

8.3 Staffing Sub Committee- To approve the updated TORs

9. Meetings for 2023/34

9.1 Start time- to discuss if a 7pm or 7:30-pm start time would be more conducive with shorter meetings

9.2 Date for next Council year- To approve subject to Village Hall availability the meeting schedule for the next council year.

10. Projects

10.1 Bus Shelter by Wynyard Terrace - To discuss options for it as a wildlife area

10.2 Bulb planting- To discuss bulb planting on the village green

10.3 Trescott Way Trees- To discuss location, variety, and purchase of three trees.

10.4 Asset Checking- To agree who will check all council owned assets and report on their condition

ITEMS FOR DISCUSSION

11. Lorry Park at Sourton- To note the email received from National Highways and resolve to continue conversation with them.

12. Planning Application Responses- To review the policies in the Neighbourhood Plan to make sure the council is using the effectively in relation to planning applications

13. Councillor Reports- To receive reports from Councillors on issues arising

14. Clerks Report- To note the updated resolution register

15. Items Brought Forward -To receive (from Councillors) any items for the agenda of the next meeting.

EXCLUSION OF PRESS & PUBLIC

16. The Council is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.'

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

17. WDBC Enforcement To receive an update

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

18. Tree Inspection - to agree to appoint an inspector of the trees in the churchyard

19. Staffing sub committee report- to note a report for the chair of the staffing sub committee

To resolve to exit Part 2, ratify decisions made therein and re-admission of the Press and Public

20. Date of Next Meeting Monday 5th December 2022