

Sourton Parish Council

Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

3rd October 2022
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 10th October 2022 at 7:30pm in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

To observe a minute silence in memory of Her Majesty Queen Elizabeth II who passed away on 8th September 2022

Business To Be Transacted

- 1. Chairman's Report**
- 2. Apologies for Absence** To receive and accept apologies for absence.
- 3. Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4. Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

ITEMS REQUIRING A DECISION

5. **Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 5th September 2022
6. **Finance**
- 6.1 **Finance Report** To receive the financial report and agree the bank reconciliation
- 6.2 **Budget** To discuss budget options for 2022-23
- 6.3 **Payments** To resolve to approve the payments as set out below:
- | | | | |
|---|--------------------------|------------------------------|----------|
| A | A Horn | Salary | £322.44 |
| B | A Horn | Expenses | £41.64 |
| C | A Manning | Grass Cutting | £226.50 |
| D | West Devon | Bin Emptying | £47.74 |
| E | DALC | Cllr Fogerty Training Course | £36.00 |
| F | Hensman Carpentry | Noticeboard | £1000.00 |

ITEMS FOR DISCUSSION

7. **Remembrance Day** To agree arrangements for a wreath and the silent soldier.
8. **Condolence Book** To note the book has gone to West Devon Borough Council to be bound with other local condolence books.
- 8.1 **Planting for the Queen** To consider purchasing 2 Queen Elizabeth II roses to plant either side of the Jubilee bench
- 9 **Village Hall Defibrillator** To receive a report from Cllr Eberle
- 10 **PC Printer** To discuss if replacing the printer is an option
- 11 **Councillor Reports** To receive reports from Councillors on issues arising
- 12 **Items Brought Forward** To receive (from Councillors) any items for the agenda of the next meeting.

EXCLUSION OF PRESS & PUBLIC

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

- 13 **WDBC Enforcement** To receive an update

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

CONFIDENTIAL ITEMS REQUIRING A DECISION

**14 Grass Cutting
Tenders**

To consider quotes if received for grass cutting