

8th October 2024
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 14th October 2023 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

- 1. Chair's Report**
- 2 Apologies for Absence** To receive and accept apologies for absence.
- 3 Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4 Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.

If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
- 5 WDBC, DCC, DNP and Sourton Hall Report** To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION

- 6 **Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 2nd September 2024
- 7 **Vacancy on the Council**
- 7.1 Vacancy To note that due to Elaine Bayley Skinner declining the co-option Sourton Parish Council has a vacancy to be filled by co-option. The co- option will be advertised to be filled at the December meeting.
- 8 **Planning** To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
- 8.1 2879/24/FUL
Land At Sx 521 899
Bridestowe Erection of a 2-bedroom detached dwelling following application 4335/22/PDM
- 8.2 3173/23/FUL - Land
Adjacent To
Catsmoor Cross,
Bridestowe An appeal has been submitted which will be conducted by informal hearing. The Hearing/Public Inquiry will be held on the 14 January 2025 in Kilworthy Park, Tavistock, Devon. PL19 0BZ commencing at 10:00 am. To consider if the council would like to submit another response to the hearing.
- 8.3 3200/23/FUL - Land
Adjacent To
Catsmoor Cross,
Bridestowe An appeal has been submitted which will be conducted by informal hearing. The Hearing/Public Inquiry will be held on the 14 January 2025 in Kilworthy Park, Tavistock, Devon. PL19 0BZ commencing at 10:00 am. To consider if the council would like to submit another response to the hearing.
- 9 **Consultations**
- 9.1 Polling station consultation To discuss a response to WDBC's consultation on polling stations answering
- Do you think your local polling station is convenient?
 - Can you get to it easily walking, by car or public transport?
 - Can you suggest a better location?
 - Is there somewhere more accessible for those with disabilities?
- 9.2 Devon Countywide
Local Cycling and
Walking
Infrastructure Plan
(LCWIP)
Consultation To discuss a response to DCC's Consultation. The engagement period will close on **Saturday 30 November**.
- 9.3 Consultation on the
draft Devon and
Torbay Local To discuss a response to DCC's Consultation in relation to the six objectives underpinning the LTP to achieve this vision:
- Decarbonisation
 - Easier Travel

	Transport (LTP4).	Plan	<ul style="list-style-type: none"> • Reliable and Resilient • Unlock Development • Greater Places for People • The Place to be Naturally Active
9.4	Museum of Dartmoor Life		To note The Museum of Dartmoor Life has invited Councillors dropping in at any point between 3 and 7 pm Tuesday 22 October.
10	<u>Finance</u>		
10.1	Finance Report		To note the previous bank reconciliation has been signed by Cllr D Firth. The Bank Reconciliation report dated 30 th September for the consideration of the Council to be signed
10.2	Virement		To resolve to Vire £71.10 from the election Ear Marked Reserve to the main account.
10.3	Payments		To resolve to approve the payments as set out on the payment schedule.
10.4	Budget		To discuss the first draft of the budget
10.5	Grants		To discuss a grant application received from the <ul style="list-style-type: none"> • Royal British Legion
10.6	Signatories		To agree to add a new signatory to Unity Trust Bank
11	<u>Projects</u>		
11.1	Firework Night		To consider a report from the events working group and delegate spending power to a councillor for supplies for the event.
11.2	Christmas Craft Fair		To receive an update from the events working group
11.3	Decorating the Village Green		To discuss the idea of decorating the village green.
11.4	Bins		To note the new bins have arrived and are in situ.
11.5	Community Grant Wildlife Scheme		To note the Council were not successful in their application due to number of applications exceeding funding.
11.6	Defibrillator		To note the successful application for a match funded DHSC - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet with keypad lock. Localities grants from Cllr Samuel DCC, Cllr Mott and Southcott WDBC and WDBC Community Grant will cover the cost of the first year's maintenance contract and match funded amount.

11.7 Remembrance Day To discuss the erection of the soldier and attendance of the service on behalf of the council.

12 **Subcommittee Membership**

12.1 Subcommittees To confirm the membership of the following subcommittee:
Grievance
Disciplinary

13 **Councillor reports** To receive reports from councillors

14 **Items Brought Forward** To receive (from Councillors) any items for the agenda of the next meeting.

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

15. **WDBC Enforcement** To receive an update.

16. **Date of Next Meeting** 4th November at 7pm