

Sourton Parish Council

Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

28th March 2023
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 3rd April 2023 at 7:00pm in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1.	Chair's Report	
2.	Apologies for Absence	To receive and accept apologies for absence.
3.	Public Forum	This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4.	Declarations of Interest	To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
5.	WDBC, DCC, DNP and Sourton Hall Reports	To receive reports and updates from those representatives' present.

	ITEMS REQUIRING A DECISION	
6.	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 6 th March 2023
7	<u>Planning</u>	To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
7.1	0823/23/VAR East Bowerland Farm Okehampton EX20 4LZ	Application for variation of condition 2 (approved drawings) (retrospective) of planning consent 3994/18/FUL
8	<u>Projects</u>	
8.1	Orchids at Shell Garage	To receive an update if available from Cllr Stone
8.2	Residents parking at Pump and Pedal	To receive an update if available from Cllr Stone
8.3	Warm spaces	To discuss and approve the recommendations for the Curry evening on 14 th April
8.4	Coronation	To approve the recommendations listed and agree any actions resulting from the report.
8.5	Bus Stop Verge	To receive an update on the verge from DCC
9	<u>Policies</u>	
9.1		To review and adopt the policies below: Internal Control Policy Privacy Policy Communications Policy Freedom of Information Policy Publication Scheme Flag Flying Tree Management Policy
10.	<u>Finance</u>	

10.1	Finance Report	The Bank Reconciliation report and budget report dated 31 st March 2023 for the consideration of the Council.
10.2	Payments	To resolve to approve the payments as set out below:
A	A Horn	Salary £352.78
B	S Firth	To note a payment of £186.85 paid for the breakfast food.
11.	<u>Annual Report</u>	
11.1	Draft Annual Report	To approve the draft annual report for publication at the Annual Parish Meeting
12	Clerk's report	To receive an update from the clerk on outstanding issues.
13	Councillor Reports	To receive reports from Councillors on issues arising
14.	Items Brought Forward	To receive (from Councillors) any items for the agenda of the next meeting.
<p>EXCLUSION OF PRESS & PUBLIC PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.</p>		
<p>(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council) CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY</p>		
15.	WDBC Enforcement	To receive an update
16.	Date of Next Meeting	Monday 15 th May at 6pm