

# Sourton Parish Council

Parish Clerk, Mrs A Horn,  
Coombe Farm  
Lake Sourton,  
EX20 4HQ.  
Tel: 07792958675

27<sup>th</sup> February 2024

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 4<sup>th</sup> March 2024 at 7:00pm in Sourton Village Hall.

Yours faithfully

*A Horn*

Abi Horn  
Parish Clerk

## AGENDA

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

### **Business To Be Transacted**

- 1. Chairman's Report**
  - 2. Apologies for Absence** To receive and accept apologies for absence.
  - 3. Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
  - 4. Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.  
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.  
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
  - 5. WDBC, DCC, DNP and Sourton Hall Reports** To receive reports and updates from those representatives' present.
- ITEMS REQUIRING A DECISION**

6	<b>Co Option</b>	To consider any applications received
7.	<b>Minutes of the previous meeting</b>	To approve and sign the minutes of the Parish Council meeting held on 5 <sup>th</sup> February 2024.
8.	<b><u>Policy Review</u></b>	To review the policies below  Scheme of delegation Response policy
9.	<b><u>Finance</u></b>	
9.1	<b>Finance Report</b>	To receive the financial report and agree the bank reconciliation.
9.2	<b>Payments</b>	To resolve to approve the payments as set out on the payments list
9.3	<b>Bank Signatories</b>	To add another signatory to Unity Bank Accounts
9.4	<b>Budget</b>	To Vire the remaining £88 of the training budget into 2024-25 budget.
10.	<b><u>Planning</u></b>	
10.1	<b><u>0381/24/FUL</u></b>	Full planning application to permit the retention of garden area  East Bowerland Farm Okehampton EX20 4LZ
11.	<b><u>Green Issues</u></b>	
11.1	<b>Walking the footpaths</b>	To discuss the walking of footpaths and to nominate volunteers to walk the paths
11.2	<b>Village Green track</b>	To note the commoners have been asked to repair the track and receive an update if available
11.3	<b>Big Green Week</b>	To note that Big Green week is 10 <sup>th</sup> - June following on from King Charles' big help out on 9 <sup>th</sup> -11 <sup>th</sup> June
12	<b>Clerk's report</b>	To receive an update from the clerk on outstanding issues.
13	<b>Councillor Reports</b>	To receive reports from Councillors on issues arising

14. **Items Brought Forward** To receive (from Councillors) any items for the agenda of the next meeting.

**EXCLUSION OF PRESS & PUBLIC**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

**CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**

15. **WDBC Enforcement** To receive an update

16. **Date of Next Meeting** Monday April 8<sup>th</sup> 2024