

Sourton Parish Council
Parish Clerk, Mrs A Horn,
Coombe Farm
Lake Sourton,
EX20 4HQ.
Tel: 07453561940

27th May 2026
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 1st June 2026 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Chair's Welcome**
 2. **Apologies for Absence** To receive and accept apologies for absence.
 3. **Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
 4. **Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.
If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
 5. **WDBC, DCC, DNP and Sourton Hall Reports** To receive reports and updates from those representatives' present.
- ITEMS REQUIRING A DECISION**
6. **Minutes**

6.1	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 11 th May 2026
6.2	Staffing Committee Minutes	To adopt the minutes of the Staffing Committee Meeting held on 5 th January 2026 and 13 th April 2026
7	<u>Finance</u>	
7.1	Finance Report	The Bank Reconciliation report and budget report dated 31 st May 2026 for the consideration of the Council,
7.2	Payments	To resolve to approve the payments as set out on the payment schedule.
8.	Co option	To consider applications for co option
9	Policy Review	Volunteer policy Risk assessment for cemetery Churchyard Maintenance
10	Councillor Training	To review training available and agree any requirements
11	Speed signs	To consider correspondence received and agree any actions
12	Drains	To receive an update if available
13	Churchyard	To receive an update if available
14	Items Brought Forward	To receive (from Councillors) any items for the agenda of the next meeting.

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

15	WDBC Enforcement	To receive an update
16	Staffing Committee	To receive recommendations from the staffing committee and agree any actions
17	Bin	To consider quotations
18	Noticeboard	To consider quotations