

Sourton Parish Council

Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

27th February 2023
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 6th March 2023 at 7:00pm in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Chair's Report**
2. **Apologies for Absence** To receive and accept apologies for absence.
3. **Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4. **Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
5. **WDBC, DCC, DNP and Sourton Hall Reports** To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION

6. **Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 6th February 2023
- 7 **Planning** **To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals.**
- 7.1 0100/23/FUL
Collaven Manor
Hotel
Sourton
EX20 4HH
Erection of oak framed home office, gym & annexe outbuilding
- 7.2 0101/23/LBC
Collaven Manor
Hotel
Sourton
EX20 4HH
Listed Building Consent for erection of oak framed home office, gym & annexe outbuilding
- 7.3 Our Reference: 268604
SOURTON
COMMON (REF
CL 97)
Notice of application under Section 38 of the Commons Act 2006 -
Sourton Common
- 7.4 To note application response submitted by delegated authority by the clerk
0268/23/HRN
Land at Town View
North of
Bridestowe
Application for hedgerow removal notice to remove 8.2 metres of
hedgerow to enable safe access and exit for farm machinery
Response submitted: support
- 8 **Policies**
- 8.1 To review the policies below:

Scheme of delegation

Response policy
8. **Finance**
- 8.1 **Finance Report** The Bank Reconciliation report and budget report dated 27th February 2023 for the consideration of the Council.
- 8.2 **Payments** To resolve to approve the payments as set out below:
- | | | | |
|---|-------------------|--|--------------------------------|
| A | A Horn | Salary and working from home allowance | £452.78 |
| B | A Horn | Expenses | £285.25 |
| C | Best Host | Making the website live | £45.00 |
| D | Cllr Firth | Big Breakfast Food | To be confirmed by the meeting |
- 8.3 **Grants**
- 8.3a Treetops

- 8.3b** Warm Spaces Grant Sourton Stitchers
- 8.4** **Internal Auditor** To approve the contract with the Internal Auditor
- 9.** **Footpaths**
- 9.1** **Walking the footpaths** To discuss the walking of footpaths and to nominate volunteers to walk the paths
- ITEMS FOR DISCUSSION
- 10** **Projects**
- 10.1** **Orchids at Shell Garage** To discuss if Sourton Parish Council would be willing to supply some sort of protective coning to help protect the wild orchids on the grass verges? It was suggested bamboo type wigwams that would look relatively natural and could be placed over the orchids, to highlight where they are so they wouldn't be mown over.
- 10.2** **Residents parking at Pump and Pedal** To discuss any action the parish council can take to support residents of Sourton Down with concerns that residents cannot park outside their homes due to events at the Pump and Pedal and walkers and bikers using the Pegasus Trail and Dartmoor and there is nowhere else locally for them to park.
- 10.3** **BT broadband** To receive update from clerk if available.
- 10.4** **Warm spaces** Feedback from Big breakfast
To discuss if any other events to be held.
- 10.3** **Coronation** To note a report from the clerk and to resolve any actions arising from the report.
- 11** **Clerk's report** To receive an update from the clerk on outstanding issues.
- 12** **Councillor Reports** To receive reports from Councillors on issues arising
- 13.** **Items Brought Forward** To receive (from Councillors) any items for the agenda of the next meeting.
- EXCLUSION OF PRESS & PUBLIC**
PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.
- (**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)
- CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**
- 14.** **WDBC Enforcement** To receive an update
- (**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)
- CONFIDENTIAL ITEMS REQUIRING A DECISION**
- 15.** **Date of Next Meeting** Monday 6th March 2023

