

# Sourton Parish Council

Parish Clerk, Mrs A Horn,  
Coombe Farm  
Lake Sourton,  
EX20 4HQ.  
Tel: 07792958675

2<sup>nd</sup> January 2024  
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 8<sup>th</sup> January 2024 at 7:00pm in Sourton Village Hall.

Yours faithfully

*A Horn*

Abi Horn  
Parish Clerk

## AGENDA

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

### **Business To Be Transacted**

1. **Chairman's Report**
2. **Apologies for Absence** To receive and accept apologies for absence.
3. **Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4. **Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.  
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.  
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
5. **WDBC, DCC, DNP and Sourton Hall Reports** To receive reports and updates from those representatives' present.

## ITEMS REQUIRING A DECISION

6. **Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 4<sup>th</sup> December 2023
7. **Policy Review** To review the policies below
- 1.Standing Orders
  - 2.Internal Statement of Control
  - 3.Financial Regulations
  - 4.Disciplinary Policy
  - 5.Flag Flying
  - 6.Grievance
  7. Communication
8. **Finance**
- 8.1 **Finance Report** To receive the financial report and agree the bank reconciliation.
- 8.2 **Budget** To resolve to set the budget for the 2024-2025 year
- 8.3 **Precept** To resolve to set the precept for the 2024-2025 year
- 8.4 **Payments** To resolve to approve the payments as set out below:
9. **Planning** To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals.
- 9.1 3811/23/FUL Erection of new stable and arena with associated landscaping
- East Bowerland  
Farm Okehampton  
EX20 4LZ
- 9.2 4055/23/PAT Application to determine if prior approval is required for a proposed Base  
Freeway, Sourton, Station upgrade to the existing telecommunications installation.  
Okehampton, Proposed removal of the existing 15.0m High Phosco K3 Monopole 3No.  
EX20 4LY antennas (overall height 17.5m), and 1No. Cabinet Proposed installation  
of a 17.5m CU Phosco Phase 4.5 Monopole combined with a proposed  
phase 4.51 Headframe (overall height 17.85m), 3No. Antennas, 1No.  
GPS Module, 2No. 300? Dishes, 1No. Cabinet and associated ancillary  
works. Existing 2No. ?300mm Dishes to be relocated.
10. **Upcoming**
- 10.1 **Planning Training** To note invitation to planning training event via Teams, 29th Feb, 4 – 7 pm, agree attendees
- 10.2 **Corporate Strategy Briefing** To note invitation to Corporate Strategy briefing via Teams, 17th Jan, 6 – 7 pm, agree attendees

- 11. Training**  
**11.1 Training Request** To consider a request from the clerk to undertake FILCA training

**ITEMS FOR DISCUSSION**

- 12 Projects**  
**12.1 20mph is plenty** To discuss remaining locations for signs  
**12.2 Green Spaces** To discuss fundraising, grants and projects for the year  
**12.3 Defibrillators** To discuss locations for defibrillators if available at no cost to the Parish Council.
- 13 Clerk's report** To receive an update from the clerk on outstanding issues.
- 14 Councillor Reports** To receive reports from Councillors on issues arising
- 15. Items Brought Forward** To receive (from Councillors) any items for the agenda of the next meeting.

**EXCLUSION OF PRESS & PUBLIC**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

(CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

**CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**

- 16. WDBC Enforcement** To receive an update

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**CONFIDENTIAL ITEMS REQUIRING A DECISION**

- 17. Date of Next Meeting** Monday 5<sup>th</sup> February 2024