

Sourton Parish Council

Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

30th December 2022
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 9th January 2023 at 7:00pm in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

- 1. Chairman's Report**
- 2. Apologies for Absence** To receive and accept apologies for absence.
- 3. Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4. Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.
If a Member becomes aware, during the course of a Meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
- 5. WDBC, DCC, DNP and Sourton Hall Reports** To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION

6. **Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 5th December 2022
7. **Policy Review** To review the policies below
- 1.Standing Orders
 - 2.Internal Statement of Control
 - 3.Financial Regulations
 - 4.Disciplinary Policy
 - 5.Flag Flying
 - 6.Grievance
8. **Finance**
- 8.1 **Finance Report** To receive the financial report and agree the bank reconciliation
- 8.2 **Budget** To resolve to set the budget for the 2023-2024 year
- 8.3 **Precept** To resolve to set the precept for the 2023-2024 year
- 8.4 **Payments** To resolve to approve the payments as set out below:
- | | | | |
|----------|------------------|---------|---------|
| A | A Horn | Salary | £352.78 |
| B | Best host | Website | £48.00 |
9. **Planning** To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals.
- 9.1 4185/22/FUL East
Bowerland Farm
Okehampton EX20
4LZ
Erection of detached gym building
- 9.2 Cornerstone
12368622
FREEWAY,
SOURTON
CROSS,
OKEHAMPTON,
DEVON, EX20
4LY,
PROPOSED BASE STATION INSTALLATION UPGRADE AT
CORNERSTONE
- THERE IS NO STATUTORY CONSULTATION REQUIREMENT ON THE APPLICATIONS BELOW – THE INFORMATION IS FOR INFORMATION ONLY**
- 9.3 **[4223/22/CLP](#)** Certificate of Lawfulness Proposed Use
Valley View
Thorndon Cross
EX20 4NQ
- 9.4 **[4335/22/PDM](#)** Prior Approval Agricultural building to dwelling
Land West of
Quarry Farm

Bridestowe EX20
4QE

ITEMS FOR DISCUSSION

10 Projects

- 10.1 Warm spaces** To receive an update on the grants applied for.
To discuss events the council will hold.
- 10.2 20mph is plenty** To receive a report from the clerk about the project and application made on behalf of Sourton Parish Council
- 11 Clerk's report** To receive an update from the clerk on outstanding issues.
- 12 Councillor Reports** To receive reports from Councillors on issues arising
- 13. Items Brought Forward** To receive (from Councillors) any items for the agenda of the next meeting.

EXCLUSION OF PRESS & PUBLIC

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.

(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)

CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY

- 14. WDBC Enforcement** To receive an update

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CONFIDENTIAL ITEMS REQUIRING A DECISION

- 16. Date of Next Meeting** Monday 9th February 2023