

# Sourton Parish Council

I hereby give notice of a Meeting of Sourton Parish Council and summon Members to attend and resolve on the business listed below, at 6.30pm on Monday 9<sup>th</sup> May 2022 at Sourton Village Hall.

*A Horn,*

Parish Clerk, Mrs A Horn, Lake Farm Cottage Lake Sourton, EX20 4HQ.  
Tel: 01837 861120

Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda before the commencement of the meeting. Each member of the public is entitled to speak once only. The maximum time permitted for public participation will be 15 minutes.

## Agenda

Councillors are reminded to declare any personal or pecuniary interests in any item on the agenda either under Item 4 or during the meeting, when they become aware of it. Councillors with pecuniary interests must leave the room for the relevant items.

1. **Welcome by the Chair**
2. **Apologies for Absence** To receive and accept apologies for absence.
3. **Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4. **Declarations of Interest** To receive and note any declarations of interest relating to items on the agenda.
5. **Elections**
  - 5.1 **Election of Chairman** To elect a Chairman for the forthcoming year
  - 5.2 **Acceptance of Office** The Chairman to sign the Acceptance of Office Form
  - 5.3 **Election of Vice Chairman** To elect a Vice-Chairman for the forthcoming year
6. **Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 4<sup>th</sup> April 2022
7. **To nominate representatives** (to investigate, research and report to full council) for the following roles:
  - 7.1 **DNP**
  - 7.2 **Closed Churchyard**

# Sourton Parish Council

- 7.3 Northern Links
- 7.4 Police and Crime Commissioner Advocate
- 7.5 Asset Assessment
8. DCC, WDBC, Reports To receive reports and updates from those representatives' present.
7. Planning To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals.
- 7.1 1128/22/FUL Erection of Equine and Dog training arena  
East Bowerland Farm
- 7.2 Communication To discuss communication between West Devon and Sourton
8. Finance
- 8.1 Agar Internal Auditors report
- 8.2 Clerk and Chairman to sign Annual Governance Statement
- 8.3 Clerk and Chairman to sign Accounting Statement
- 8.4 Payments To resolve to approve the payments as set out below:
- |   |           |                                    |          |
|---|-----------|------------------------------------|----------|
| A | A Horn    | May Salary                         | £ 322.44 |
| B | S. Eberle | Expenses Mulch                     | £15.98   |
| C | P Clapham | Internal Auditor                   | £55      |
| D | Unity     | Transfer of National Lottery Grant | £738     |
9. Working Group To discuss the formation of a Platinum Jubilee Working Group
10. Platinum Jubilee To discuss the Jubilee Plans
- 11 New Houses To discuss the completion of Highwayman Grove
- PART TWO
- Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'*
12. WDBC Enforcement To receive any updates.
13. Items Brought Forward To receive (from Councillors) any items for the agenda of the next meeting.
14. Date of Next Meeting Monday 13<sup>th</sup> June at 7:30pm