

8<sup>th</sup> November 2024  
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Wednesday 13th November 2024 at **5:30pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn  
Parish Clerk

### **AGENDA**

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

#### **Business To Be Transacted**

- |          |                                 |   |
|----------|---------------------------------|---|
| <b>1</b> | <b>Apologies for Absence</b>    | To receive and accept apologies for absence.  |
| <b>2</b> | <b>Public Forum</b>             | This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.  |
| <b>3</b> | <b>Declarations of Interest</b> | To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. |

If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.

Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

#### **ITEMS REQUIRING A DECISION**

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|------------|-----------------------|--|
| <b>4</b>   | <b><u>Finance</u></b> |  |
| <b>4.1</b> | <b>Payments</b>       | To resolve to approve the payments as set out on the payment schedule. |