

Sourton Parish Council
Parish Clerk, Mrs A Horn,
Coombe Farm
Lake Sourton,
EX20 4HQ.
Tel: **07453561940**

29th September 2026

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 5th October 2026 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

- 1. Chair's Report**
- 2 Apologies for Absence** To receive and accept apologies for absence.
- 3 Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4 Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.

If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
- 5 WDBC, DCC, DNP PCC and Sourton Hall Report** To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION

6 Minutes

- 6.1** Minutes of the previous meeting To approve and sign the minutes of the Parish Council meeting held on 7th September 2026

- 7. Co- option** To consider applications received for co-option to the council

8 Forward Planning

- 8.1** Meeting Dates for 2026 To consider the proposed meeting dates for 2027

- 8.2** Clerks Holiday To note the Clerk will be on holiday from 22nd December to 4th January.

9 Policies and Governance

- 9.1** Policies to review. Closed churchyard
Business Continuity Plan
Expenses
Meeting attendance
Equal opportunities
Absence Management
Complaints procedure
Data retention Policy
- 9.2** Emergency Plan To consider the creation of a Parish Emergency Plan
- 9.3** Devolution To consider a response to the Consultation on Plymouth becoming a member of the Devon and Torbay Combined County Authority and conversion to a Mayoral Strategic Authority

- 10 Planning** To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals

- 10.1 2593/26/PDM
Barns Spurham
Farm Thorndon
Cross** Conversion of agricultural buildings to ten dwellinghouses (Class C3) & for associated development (Class Q (a+c))

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| 10.2 | 2335/26/HHO
Southmoor
Thorndon Cross
EX20 4NF | Two storey extension |
| 11. | Closed
Churchyard | To receive an update if available |
| 12 | <u>Finance</u> | |
| 12.1 | Finance Report | The Bank Reconciliation report dated 30 th September and budget monitoring report for the consideration of the Council |
| 12.2 | Payments | To resolve to approve the payments as set out on the payment schedule. |
| 13 | Cluster meeting | a) To receive an update from the Clerk
b) Date for the diary- 15 th June 2027 new councillor in person training
c) Christmas Councillor Social in Okehampton 10 th December 7pm
d) Next meeting 20 th January at 10am in Meldon Village Hall |
| 14 | Drains | To receive an update |
| 15 | <u>Speed in Sourton</u> | |
| 15.1 | Speed watch | To receive a report from Cllr Southcott |
| 15.2 | Speed reduction options | To receive a report from a Highways Officer if available |
| 16 | Grass Cutting tender | To consider the details for the 2027 grass cutting schedule |
| 17 | Councillor reports | To receive reports from councillors |
| 18 | Items Brought Forward | To receive (from Councillors) any items for the agenda of the next meeting. |

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the

Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

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| 19 | WDBC
Enforcement | To receive an update. |
| 20 | Date of Next
Meeting | 2 nd November at 7pm |