Sourton Parish Council
Parish Clerk, Mrs A Horn,
Coombe Farm
Lake Sourton,
EX20 4HQ.
Tel: **07453561940**

26th October 2026
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 2nd November 2026 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.
Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1.	**Ratification of decisions**	To review and ratify decisions made at Parish Council meetings between March and October 2026, in light of the Council's quorum position and the subsequent issue of a new order by West Devon Borough Council.
2	**Apologies for Absence**	To receive and accept apologies for absence.
3	**Public Forum**	This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4	**Declarations of Interest**	To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply

		the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
5	**WDBC, DCC, DNP Reports**	To receive reports and updates from those representatives' present.
	ITEMS REQUIRING A DECISION	
6	**Minutes**	To approve and sign the minutes of the Parish Council meeting held on 5th October 2026
7	**Finance**	
7.1	Finance Report	The Bank Reconciliation report dated 31st October and budget monitoring report for the consideration of the Council
7.2	Payments	To resolve to approve the payments as set out on the payment schedule.
7.3	Budget 2027-28	To consider V2 of the budget
7.4	Internal Auditor 2027	To resolve to appoint Mrs Penny Clapham PLSCC as the internal auditor and confirm her independence
8	**Emergency Plan**	To consider a draft of an emergency plan
9.	**Consultations**	To consider a council response to the following consultations: a) Dartmoor Partnership Plan 2027–2032, b) Devon and Somerset Fire and Rescue draft Community Risk Management Plan
10.	**Closed Churchyard**	To receive an update if available
11	**Drains**	To receive an update if available
12	**Council Event**	To discuss plans to hold a council event
13.	**Co- option**	To consider applications received for co-option to the council for three vacancies

14.	**Live West Windard Terrace**	To note a response received regarding the disposal of a house in Windard Terrace and agree any actions
15	**Councillor reports**	To receive reports from councillors
16	**Items Brought Forward**	To receive (from Councillors) any items for the agenda of the next meeting.

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

17.	**WDBC Enforcement**	To receive an update.
18	**Date of Next Meeting**	7th December at 7pm