

Sourton Parish Council
Parish Clerk, Mrs A Horn,
Lake Farm Cottage
Lake Sourton,
EX20 4HQ.
Tel: 01837 861120

2nd October 2023

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 9th October 2023 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1.	Chair's Report	
2	Apologies for Absence	To receive and accept apologies for absence.
3	Public Forum	This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4	Declarations of Interest	<p>To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.</p> <p>If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.</p> <p>Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.</p>
5	WDBC, DCC, DNP and Sourton Hall Reports	To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION		
6	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 4 th September 2023
7	<u>Planning</u>	To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
7.1	2807/23/HHO West Cleave Sourton EX20 4JB	Householder application for erection of workshop/storage building
7.2	3065/23/HHO Tower View Sourton EX20 4HN	Householder application to replace existing metal sheet roof with new slate roof including wood burning flue.
7.3	3200/23/FUL Land Adjacent To Catsmoor Cross Bridestowe	Provision of a temporary mobile home rural workers dwelling (Resubmission 1861/23/FUL)
7.4	Planning consultation	To note a response to the Government consultation on additional flexibilities to support housing delivery, the agricultural sector, businesses, high streets and open prisons; and a call for evidence on nature-based solutions, farm efficiency projects and diversification has been submitted.
8.	<u>Community</u>	
8.1	Bridestowe and Sourton Housing Needs Survey - September 2023	To note the closing date of 13 th October and to encourage as may residents as possible to complete the survey.
8.2	Road Safety Plan	To consider whether the council would like to create a road safety plan for Sourton.
8.3	Speed at Southerly	To note a resident has contacted Geoffery Cox MP re speed limit in Southerly
8.4	Slow Ways	To consider if the council would like to take part in the Slow Ways initiative
8.5	Field beside the village hall and village green	To receive a report from Cllr S Firth
9	<u>Finance</u>	
9.1	Finance Report	The Bank Reconciliation report dated 30 th September for the consideration of the Council
9.2	Payments	To resolve to approve the payments as set out on the payment schedule.
9.3	Budget	To discuss budget options
9.4	Grants	To discuss a grant application received from the

		<ul style="list-style-type: none"> • Community Transport Group • Citizens Advice • Royal British Legion • Friends of Boasley Primary School
9.5	Insurance	<p>The Policyholder or any partner or any director involved with the business must specifically disclose if they have;</p> <ul style="list-style-type: none"> • Been the subject of a County Court Judgement, an Individual Voluntary Arrangement, a Company Voluntary Arrangement or a Sheriff Court Decree • Been convicted of or charged with (but not yet tried for) or been given an Official Police Caution in respect of any criminal offence (other than a motoring offence) which is not spent under the Rehabilitation of Offenders Act. • Been declared bankrupt or insolvent or have been or are currently the subject of any bankruptcy or insolvency proceedings. • Been involved as owner partner or director of any business which has gone or is currently going into receivership, liquidation, or administration. • Been disqualified from being a company director. • Been subject to an investigation by HM Revenue and Customs, which has resulted in a prosecution.
9.6	Freedom of Information	To note a Freedom of Information request has been responded to
10	Projects	
10.1	Firework Night	<p>To consider a report from the events working group</p> <ul style="list-style-type: none"> • Agree a date for the event. • Agree a location. • Delegate spending power to the clerk for supplies for the event.
10.2	Christmas Party	To receive an update from the events working group
10.3	Decorating the Village Green	To discuss the idea of a Christmas tree and solar lights for the village green.
10.4	Green Working Group	To receive feedback from the Facebook survey and Base article
10.5	20's Plenty for us	To receive an update from the clerk
10.6	Remembrance Day	To discuss the erection of the soldier and attendance of the service on behalf of the council.
11	Councillor reports	To receive reports from councillors
12	Items Brought Forward	To receive (from Councillors) any items for the agenda of the next meeting.

<u>PART TWO</u>		
<i>Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'</i>		
13.	WDBC Enforcement	To receive an update.
14.	Grass Cutting	To receive a quote from the current contractor for next year's grass cutting.
14.	Staff Report	To receive a report and recommendations from the staffing subcommittee.
16.	Date of Next Meeting	6 th November at 7pm