

Sourton Parish Council
Parish Clerk, Mrs A Horn,
Coombe Farm
Lake Sourton,
EX20 4HQ.
Tel: 07792958675

28th May 2024
Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 3rd June 2024 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1.	Chair's Welcome	
2	Apologies for Absence	To receive and accept apologies for absence.
3	Public Forum	This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
4	Declarations of Interest	To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
5	WDBC, DCC, DNP and Sourton Hall Reports	To receive reports and updates from those representatives' present.

ITEMS REQUIRING A DECISION		
6	Minutes of the previous meeting	To approve and sign the minutes of the Parish Council meeting held on 15 th May 2023
7	<u>Planning</u>	To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
7.2	1422/24/FUL- land at top of Cowsen Lane	Change of use of building from agricultural to commercial
	Application 3811/24/FUL - APP/Q1153/W/24/3 341918	To note appeal at East Bowerland
8	<u>Finance</u>	
8.1	Finance Report	The Bank Reconciliation report and budget report dated 31 st May 2023 for the consideration of the Council,
8.2	Payments	To resolve to approve the payments as set out on the payment schedule.
8.3	NatWest	To note a formal complaint has been submitted in regard to closing the accounts held.
9	<u>Projects</u>	
9.1	D Day	To discuss final arrangements for 6 th June and agree any actions arising.
9.2	Communication	To discuss communication with the Parish
9.3	Traffic in Sourton	To review a draft Traffic management plan and agree next steps
9.4	Bin request	To review requests for new bins in the parish and agree any actions arising
9.5	Grass Cutting	To review the second cut of the Churchyard and agree any actions arising.
10	Items Brought Forward	To receive (from Councillors) any items for the agenda of the next meeting.
<u>PART TWO</u>		
<i>Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'</i>		
11.	WDBC Enforcement	To receive an update
12	Clerk's Holiday	To receive a report from the clerk and to agree actions and recommendations from the report.

