

29th October 2024

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 4th November 2024 at **8:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn
Parish Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

- 1. Elections**
 - 1.1 Election of Chair** To elect a Chair for the rest of the year
 - 1.2 Acceptance of Office** The Chair to sign the Acceptance of Office Form
 - 1.3 Election of Vice Chair** To elect a Vice-Chair for the rest of the year
- 2 Apologies for Absence** To receive and accept apologies for absence.
- 3 Public Forum** This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
- 4 Co-option/ Election**
 - 4.1 Co-option** To consider applications received for co-option to the council if received.
 - 4.2 Councillor Resignation** To note the Notice of Vacancy for Sam Firth's seat expires on 8th November and if no request for an election has been received the council can advertise for co-option

- 5 Declarations of Interest** To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest.
- If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it.
- Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
- 6 WDBC, DCC, DNP and Sourton Hall Report** To receive reports and updates from those representatives' present.
- ITEMS REQUIRING A DECISION**
- 7 Minutes of the previous meeting** To approve and sign the minutes of the Parish Council meeting held on 14th October 2024
- 8 Planning** To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
- 8.1** 3216/24/FUL
East Luddon,
Thorndon Cross,
EX20 4NJ Proposed slurry store
- 8.2** 1422/24/FUL
Land At Sx 538 914
Sourton An appeal has been made to the Secretary of State in respect of the above site. The appeal will be determined by Written Representation. To consider if the council want to make representations or modify/withdraw your previous Representation.
- 8.3** 3154/24/PDM
Kidnap Hill
Thorndon Cross To note an application to determine if prior approval is required for a proposed change of use of agricultural buildings/barns to 1no dwellinghouse (Class C3) & for associated development (Class Q (a+b))
- 9 Consultations**
- 9.1** Devon and Somerset Fire and Rescue - Precept consultation To discuss a response to Devon and Somerset Fire and Rescue - Precept consultation
- 9.2** Enabling remote attendance and proxy voting at local authority meetings consultation To discuss a response to the Enabling remote attendance and proxy voting at local authority meetings consultation.

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| 9.3 | DNP Active Travel consultation | To discuss a response to DNP Active Travel Consultation |
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| 10 | <u>Finance</u> | |
| 10.1 | Finance Report | The Bank Reconciliation report dated 31 st October for the consideration of the Council to be signed if the bank statements are available. |
| 10.2 | Payments | To resolve to approve the payments as set out on the payment schedule. |
| 10.3 | Grants | To discuss grant applications received. |
| 10.4 | 2024/25 Pay Agreement | To resolve to ratify the implementation and backdating of the Local Government Services Pay Agreement for the 2024/25 financial year in accordance with the pay scales published by NALC for employees (pro-rata) from 1st April 2024. |
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| 11 | <u>Projects</u> | |
| 11.1 | Firework Night | To consider a report from the events working group |
| 11.2 | Christmas Craft Fair | To receive an update from the events working group |
| 11.3 | Decorating the Village Green | To discuss the idea of decorating the village green. |
| 11.4 | Traffic Management Plan | To consider suggestions from residents. |
| 11.5 | Council Action Plan | To consider ideas for the Council's 2025 action plan |
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| 12 | Councillor reports | To receive reports from councillors |
| 13 | Items Brought Forward | To receive (from Councillors) any items for the agenda of the next meeting. |

PART TWO

Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

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| 14 | Grass Cutting Tenders | To consider tenders if received |
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| 15. | Date of Next Meeting | 2 nd December at 7pm |