

**Sourton Parish Council**  
Parish Clerk, Mrs A Horn,  
Lake Farm Cottage  
Lake Sourton,  
EX20 4HQ.  
Tel: 01837 861120

5<sup>th</sup> June 2023

Dear Councillor

You are summoned to attend a meeting of Sourton Parish Council to be held on Monday 12th June 2023 at **7:00pm** in Sourton Village Hall.

Yours faithfully

A Horn

Abi Horn  
Parish Clerk

### **AGENDA**

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building to the meeting point in the car park where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

#### **Business To Be Transacted**

<b>1.</b>	<b>Chair's Report</b>	
<b>2</b>	<b>Apologies for Absence</b>	To receive and accept apologies for absence.
<b>3</b>	<b>Public Forum</b>	This item will be conducted in accordance with the Standing Orders of the Council, which are available to read on the website.
<b>4</b>	<b>Declarations of Interest</b>	To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.
<b>5</b>	<b>WDBC, DCC, DNP and Sourton Hall Reports</b>	To receive reports and updates from those representatives' present.

<b>ITEMS REQUIRING A DECISION</b>		
6	<b>Minutes of the previous meeting</b>	To approve and sign the minutes of the Parish Council meeting held on 15 <sup>th</sup> May 2023
7	<b><u>Planning</u></b>	To consider a response to new applications listed on the WDBC and/or DNPA Planning Portals
7.1	<b>APP/Q1153/W/23/3 318734: East Bowerland Farm EX20 4LZ</b>	To note an appeal has been started at East Bowerland
7.2	<b>1446/23/FUL - land at top of Cowsen Lane</b>	<b>Change of use of building from agricultural to commercial</b>
7.3	<b>1528/23/FUL Land At Sx 521 899</b>	<b>Erection of a 3-bedroom detached dwelling</b>
8	<b><u>Finance</u></b>	
8.1	<b>Finance Report</b>	The Bank Reconciliation report and budget report dated 31 <sup>st</sup> May 2023 for the consideration of the Council, and to note the dates of NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN
8.2	<b>Payments</b>	To resolve to approve the payments as set out on the payment schedule.
9	<b><u>Projects</u></b>	
9.1	<b>Action Plan</b>	To review 2023 action plan: -To tick off completed items. -To add new items -To decide if working groups are needed and actions resulting from this decision.
9.2	<b>Coronation</b>	To feed back on the Coronation Event and any follow up tasks
9.3	<b>Bus stop verge</b>	To agree on the spending of the grant received
9.4	<b>Website</b>	To review the website contents and new email addresses
10	<b>Items Brought Forward</b>	To receive (from Councillors) any items for the agenda of the next meeting.
<b><u>PART TWO</u></b>		
<b><i>Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution: 'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'</i></b>		
11.	<b>WDBC Enforcement</b>	To receive any updates.
12	<b>Contracting</b>	To receive a report from the clerk and to agree and actions and recommendations from the report.

13.	<b>Date of Next Meeting</b>	10 <sup>th</sup> July at 7pm
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