

	<u>Budget</u>	<u>Spend to Date</u>	<u>Difference</u>
Salary	£5,038.00	£1,168.44	£3,869.56
Working from home allowance	£100.00	£0.00	£100.00
Tree Inspection * will be added to earmarked reserve	£200.00	£0.00	£200.00
Defibrillator	£140.00	£0.00	£140.00
Website	£100.00	£7.50	£92.50
Village Hall Hire	£200.00	£150.00	£50.00
Litterbin emptying	£90.00	£39.78	£50.22
Internal Auditor	£70.00	£65.00	£5.00
Business Bank Account Charges	£80.00	£18.00	£62.00
Insurance	£300.00	£300.00	£0.00
Grass Cutting	£1,440.00	£480.00	£960.00
Green Projects	£200.00	£0.00	£200.00
Asset Maintenance	£400.00	£0.00	£400.00
Admin expenses/mileage	£30.00	£8.10	£21.90
Training (£150+£88)	£238.00	£120.00	£118.00
Printer toner/stationery	£125.00	£48.97	£76.03
Subscriptions	£250.00	£279.76	-£29.76
Events (£600 +£1900)	£2,500.00	£215.35	£2,284.65
Base	£200.00	£0.00	£200.00
Grants	£325.00	£0.00	£325.00

Total budget	£12,114.00	£2,900.90	£9,213.10
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Precept	£10,038.00
Grants received to date	£1,900.00

		2022-23	2023-24	2024-2025
Working Reserve	To pay the bills before the precept arrives	£2,000.00	£2,000.00	£2,000.00
Asset Maintenance	Replacement of bus shelters and notice boards	£3,000.00	£3,000.00	£3,000.00
Election Costs	Contested elections	£1,000.00	£1,000.00	£1,000.00
General Reserve	Replacement of laptop printer etc	£2,110.00	£2,110.00	£2,110.00
Tree Inspection	Built up over 3 years	£0.00	£200.00	£400.00
Total		£8,110.00	£8,310.00	£8,510.00

Notes:

Asset Maintenance budget will be used to purchase new bins for two locations and will need to be built back up

Tree Inspection due January 2026

Election budget will pay for uncontested council election in May 2023 and any contested election will also come from this reserve and will need to be replaced in full in the next precept.

Bank reconciliation

Name of smaller authority: **Sourton Parish Council**

County area (local councils and parish meetings only): **West Devon**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Abi Horn Clerk and RFO**

Date: **30/06/2024**

		£	£
Balance per bank statements as at 31/3/24			
	Unity Current Account	6,866.19	
	Unity Reserve Account	8,109.73	
			14,975.9
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)			-
Add: any un-banked cash as at 31/3/24			-
Net balances as at 31/3/24 (Box 8)			14,975.9

Totals to Date

Jun-24

Receipts

Total	Precept	Vat refund	Grant	Bank Interest	Misc	Transfer from Reserve	Interest reserve account	Interest unity			
£ 5,407.28	£ 5,019.00	£ 388.28	£ -	£ -	£ -	£ 8,009.43	£ 7.22	£ -			

Payments

	Salary	Working from home allowance	Tree Inspection	Defibrulator	Website	Village Hall Hire	Litterbin emptying	Internal Auditor	Business bank account Charges	Insurance	Grass cutting	Green Projects	Asset Maintenance	Admin expenses/mileage	Training	Printer toner/statonery	Subscriptions	Events	Base	Grants	Vat	Internal movement	
Total	£ 3,214.57	£ 1,168.44	£ -	£ -	£ -	£ 7.50	£ 150.00	£ 39.78	£ 65.00	£ 18.00	£ 300.00	£ 480.00	£ -	£ -	£ 8.10	£ 120.00	£ 48.97	£ 279.76	£ 215.35	£ -	£ 48.00	£ 115.00	150.67
	£ 2,334.38																						

Bank Summary from Cash book

		Unity	Current	Reserve	Unity reserve	Total
Balance	01-Apr-24	4,673.48	2,334.38	5,509.71	100.3	£ 12,617.87
Receipts to	present	£ 5,407.28		£ 7.22	£ 8,009.43	£ 13,423.93
Payments to	present	£ 3,214.57	£ 2,334.38	£ 5,516.93	0	£ 19,075.31
Balance at		£ 6,866.19	£ -	£ -	£ 8,109.73	£ 14,975.92

Section 2 - Accounting Statement

Balances b/f	12,618
Precept	5,019
Total other Receipts	396
	18,033
Staff costs	1,169
All other Payments	4,115
Balances C/f	12,749
Total Value of cash etc	14,976

Bank Reconciliation	Unity	Current	Reserve	Unity rese	Total
Balance per statement	6,866.19	0.00	0.00	8,109.73	14,975.92
Outstanding p:	Bacs	Amount			
	0.00	0.00	£ 6,866.19	£ -	-
			8109.73		£ 14,975.92