

Sourton Parish Council

Minutes of the Sourton Parish Council meeting held at 7pm on Monday 10th July 2023 at Sourton Village Hall.

Council Member Present:

Cllr Eberle (Chair)

Cllr D Firth

Cllr S Firth

Cllr D Ford

Cllr Jefferies

Cllr Jewel

In Attendance:

Mrs A Horn (Clerk) Cllr Mott, WDBC 1 mop

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| 28 | Chair's Report | Cllr Eberle welcomed the member of public to the meeting |
| 29 | Apologies for Absence | On the proposition of Cllr Eberle and seconded by Cllr S Firth it was Resolved to accept the apologies of Cllr Stone due to a previous appointment. |
| 30 | Public Forum | No members of the public spoke |
| 31 | Declarations of Interest | Cllr Jewell declared an interest in min ref 34.2 due to being neighbours |
| 32 | WDBC, DCC, DNP and Sourton Hall Reports | Reports from WDBC and DCC circulated by email before the meeting, no report from DNP and Sourton Hall. |
| 33 | Minutes of the previous meeting | Cllr Mott arrived
It was resolved to approve and sign the minutes of the Parish Council meeting held on 12 th June 2023 proposed by Cllr Jewell and seconded by Cllr Jefferies |
| 34 | <u>Planning</u> | |
| 34.1 | Letter to WDBC | On the proposition of Cllr Jewell and seconded by Cllr S Firth it was Resolved to send letter drafted by Cllr Jewell to the Okehampton Times and Tavistock Times. |
| 34.2 | APP/Q1153/W/23/3 318734: East Bowerland Farm EX20 4LZ | On the proposition of Cllr Eberle and seconded by Cllr S Firth it was Resolved to not add to the council's previous comments. |
| 35 | <u>Finance</u> | |
| 35.1 | Finance Report | The clerk updated the Council on the finances and provided a bank rec which Cllr D Firth signed. The clerk also provided a copy of her personal bank statement to add to the council records to show all of May's payments made by PayPal while the council's account was being updated with new signatories. |
| 35.2 | Payments | On the proposition of Cllr S Firth and seconded by Cllr D Firth it was resolved to approve the schedule of payment. |

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36 Policies

- 36.1 **Grants Policy and application form** On the proposition of Cllr Eberle and seconded by Cllr D Firth it was **Resolved** to approve the Grants policy and application form but to include mandatory feedback from grant recipients.
- 36.2 **Environmental Policy** On the proposition of Cllr S Firth and seconded by Cllr Jefferies it was **Resolved** to adopt the environmental policy
- Member of the public left at 7:35pm
- 36.3 **Green Policy Objectives** On the proposition of Cllr Ford and seconded by Cllr S Firth it was **Resolved** to adopt the Green Policy Objectives and share information about wildlife through the Base magazine.
- 36.4 **Code of Conduct** On the proposition of Cllr S Firth and seconded by Cllr Ford it was **Resolved** to adopt the Code of Conduct.
- 36.5 **Death of a senior figure** On the proposition of Cllr D Firth and seconded by Cllr S Firth it was **Resolved** to adopt the Death of a Senior Figure.
- 36.6 **Events Working Group ToRS** On the proposition of Cllr Eberle and seconded by Cllr Ford it was **Resolved** to adopt the Events Working Group ToRs.
- 36.7 **Green Working Group ToRs** On the proposition of Cllr Ford and seconded by Cllr Eberle it was **Resolved** to adopt the Green Working Group ToRs.

37 Projects

- 37.1 **Councillor Development Framework** On the proposition of Cllr Eberle and seconded by Cllr Jewell it was **Resolved** to approve the training requests.
Cllr D Firth- Finance & domestic violence
Cllr S Firth - Employing people.
Cllrs Ford and Jefferies- new councillor
Cllr Eberle- Leadership in the community
The clerk would liaise with councillors about suitable dates.
- 37.2 **Events working group** On the proposition of Cllr Eberle and seconded by Cllr Jefferies it was **Resolved** to appoint Cllrs Jewell and D & S Firth to the events working group
- 37.3 **Events** On the proposition of Cllr Eberle and seconded by Cllr D Firth it was **Resolved** to hold a Fireworks event, a Christmas Party and 80th celebration of D-Day. The working group would meet and start to plan events.
- 37.4 **Green Working Group** On the proposition of Cllr S Firth and seconded by Cllr D Firth it was **Resolved** to appoint Cllrs Eberle Ford and Jefferies to the Green Working Group.
- It was decided that the Clerk would ask Cllr Stone which working group she would like to join.

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- 37.5 Bus stop verge** Cllr Jefferies reported that the verge had been cut back and that the saplings removed after being checked that no birds' nests were in them.
- 37.6 Quality council award** On the proposition of Cllr D Firth and seconded by Cllr S Firth it was **Resolved** that the Clerk would check the requirements and apply for the Quality Council Award.
- 37.7 20's Plenty for us** On the proposition of Cllr D Firth and seconded by Cllr S Firth it was **Resolved** to support 20 is Plenty scheme and any other scheme that would reduce the speed of traffic through Sourton. Clerk to contact Dartmoor National Park in relation to traffic and emissions.
- 38 Items Brought Forward** Events & Green working group reports
- EXCLUSION OF PRESS & PUBLIC**
PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider that the Press and Public be excluded from the Meeting for the following items of business.
(**CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council)
- CONFIDENTIAL ITEMS CIRCULATED FOR INFORMATION ONLY**
- 39 WDBC** An update was noted
- Enforcement**
- EXCLUSION OF PRESS & PUBLIC**
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- 40 Bungalow Bus stop repairs** A local contractor had agreed to quote, and the details were awaited.
- 41** On the proposition of Cllr Eberle and seconded by Cllr S Firth it was **RESOLVED** to exit part 2 of the meeting and ratify the decisions made.
- 42 Date of Next Meeting** 4th September 2023

The meeting closed at 8.35pm