

**Minutes of the Sourton Parish Council meeting held at 7pm
on 3rd November 2025 at Sourton Village Hall.**

Council Member Present:

Cllr Mott (Chair)
Cllr Edmonds
Cllr Kaczanow
Cllr Southcott

In Attendance:

Mrs A Horn (Clerk) Cllr J Grainger (DCC) two members of the public

98	Chair's Report	No report
99	Apologies for Absence	On the proposition Cllr Edmonds and seconded by Cllr Mott it was RESOLVED to accept Cllr Horn apologies for illness
100	Public Forum	It was agreed that questions raised during the public participation session would no longer be recorded in the minutes, as they were addressed during the meeting.
101	Declarations of Interest	None
102	WDBC, DCC, DNP PCC and Sourton Hall Report	WDBC – circulated by email DCC - Cllr Grainger reported that car parking charges were rising in some areas of Devon but did not affect any carparks in West Devon. The Okehampton Interchange is still on schedule to open in 2026. Devon County Council are currently looking at bus routes to incorporate the new station and was interested in any local amendments that could be made if possible. He had passed on to Highways the drainage issues in Sourton had asked them to come and inspect them. The Parish Council was asked if they had a snow warden and recommended checking the salt bins early to get them refilled if necessary. DNP Forum is 13 th November. As no members are able to attend, the clerk would send apologies. Sourton Hall No Report

ITEMS REQUIRING A DECISION

103	Minutes	
103.1	Minutes of the previous meeting	On the proposition of Cllr Edmonds and seconded by Cllr Southcott it was RESOLVED to approve and sign the minutes of the Parish Council meeting held on 13 th October 2025 with the amendment of 'by a past councillor without prior approval' removed from appendix A point 2.
104	Co- option	
104.1	Co-option of Councillors	No applications were received

105	<u>Planning</u>	
105.1	3010/25/VAR The Old Forge Thorndon CrossEX20 4NG	On the proposition of Cllr Kaczanow and seconded Cllr Southcott it was RESOLVED to support the application.
105.2	3105/25/CLE Alwin Thorndon CrossEX20 4NE	It was agreed to submit a neutral response and suggest officers look at Google Earth as it was believed that there were gaps in the site history.
106	<u>Closed Churchyard</u>	Two members of the public left at 7:44pm Stone masons will undertake an in person visit to quote for the repairs as the stones are not standard lawn memorials. The Clerk will continue to liaise with them. Cllr Mott and Clerk will meet with PCC to continue discussion of Memorandum of Understanding and health and safety responsibilities.
107	<u>Finance</u>	
107.1	Finance Report	The Bank Reconciliation report dated 31st October and budget monitoring report were agreed.
107.2	Payments	On the proposition of Cllr Mott and seconded by Cllr Edmonds it was RESOLVED to approve the payment list totalling £228.27
108	<u>Clerks Holiday</u>	The Clerks holiday from 22 nd December 2025 to 4 th January 2026 was noted and emails would not be checked during this period.
109	<u>Drains</u>	Cllr Kaczanow reported that drains 1–3 along the A386 had recently been cleaned; however, drain four was not and remains blocked with grass cuttings from the recent verge maintenance. It was also noted that Culvert B has been planted, which is impeding water flow. Cllr Grainger DCC will liaise with the Highways Department to ensure continued work on the roadside drains. Cllr Grainger DCC left 8:07pm
110	<u>Councillor reports</u>	Cllr Mott read an email from a member of the public. Its contents were noted, and a response will be sent. Cllr Southcott had emailed the Sourton Speed watch subgroup for dates of availability and has received no responses.
111	<u>Items Brought Forward</u>	None
112	PART TWO – CONFIDENTIAL	On the proposition of Cllr Southcott, seconded Cllr Kaczanow it was RESOLVED that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.
113	WDBC Enforcement	An update was received
114	Grass Cutting Tender	On the proposition of Cllr Mott and seconded by Cllr Southcott it was RESOLVED to appoint West Country Maintenance on a one-

year contract to cut the closed Churchyard and Village Green up to twelve times during 2026.

115 Bungalow Bus Stop Repairs No quotes received

116 Date of Next Meeting 1st December at 7pm

The meeting closed at 8:45