

**Minutes of the Sourton Parish Council meeting held at 7pm  
on 3<sup>rd</sup> November 2025 at Sourton Village Hall.**

**Council Member Present:**

Cllr Mott (Chair)  
Cllr Edmonds  
Cllr Kaczanow  
Cllr Southcott

**In Attendance:**

Mrs A Horn (Clerk) Cllr J Grainger (DCC) two members of the public

<b>98</b>	<b>Chair's Report</b>	No report
<b>99</b>	<b>Apologies for Absence</b>	On the proposition Cllr Edmonds and seconded by Cllr Mott it was <b>RESOLVED</b> to accept Cllr Horn apologies for illness
<b>100</b>	<b>Public Forum</b>	It was agreed that questions raised during the public participation session would no longer be recorded in the minutes, as they were addressed during the meeting.
<b>101</b>	<b>Declarations of Interest</b>	None
<b>102</b>	<b>WDBC, DCC, DNP PCC and Sourton Hall Report</b>	<p><b>WDBC</b> – circulated by email</p> <p><b>DCC</b>- Cllr Grainger reported that car parking charges were rising in some areas of Devon but did not affect any car parks in West Devon. The Okehampton Interchange is still on schedule to open in 2026. Devon County Council are currently looking at bus routes to incorporate the new station and was interested in any local amendments that could be made if possible. He had passed on to Highways the drainage issues in Sourton had asked them to come and inspect them. The Parish Council was asked if they had a snow warden and recommended checking the salt bins early to get them refilled if necessary.</p> <p><b>DNP</b> Forum is 13<sup>th</sup> November. As no members are able to attend, the clerk would send apologies.</p> <p><b>Sourton Hall</b> No Report</p>

**ITEMS REQUIRING A DECISION**

<b>103</b>	<b>Minutes</b>	
<b>103.1</b>	Minutes of the previous meeting	On the proposition of Cllr Edmonds and seconded by Cllr Southcott it was <b>RESOLVED</b> to approve and sign the minutes of the Parish Council meeting held on 13 <sup>th</sup> October 2025 with the amendment of 'by a past councillor without prior approval' removed from appendix A point 2.
<b>104</b>	<b>Co- option</b>	
<b>104.1</b>	Co-option of Councillors	No applications were received

- 105     Planning**
- 105.1     3010/25/VAR     On the proposition of Cllr Kaczanow and seconded Cllr Southcott it**  
**The Old Forge     was **RESOLVED** to support the application.**  
**Thorndon**  
**CrossEX20 4NG**
- 105.2     3105/25/CLE Alwin     It was agreed to submit a neutral response and suggest officers look**  
**Thorndon     at Google Earth as it was believed that there were gaps in the site**  
**CrossEX20 4NE     history.**
- 106     Closed**  
**Churchyard**  
                  Two members of the public left at 7:44pm  
                  Stone masons will undertake an in person visit to quote for the  
                  repairs as the stones are not standard lawn memorials. The Clerk  
                  will continue to liaise with them. Cllr Mott and Clerk will meet with  
                  PCC to continue discussion of Memorandum of Understanding and  
                  health and safety responsibilities.
- 107     Finance**
- 107.1     Finance Report     The Bank Reconciliation report dated 31st October and budget**  
                  monitoring report were agreed.
- 107.2     Payments     On the proposition of Cllr Mott and seconded by Cllr Edmonds it was**  
                  **RESOLVED** to approve the payment list totalling £228.27
- 108     Clerks Holiday**  
                  The Clerks holiday from 22<sup>nd</sup> December 2025 to 4<sup>th</sup> January 2026  
                  was noted and emails would not be checked during this period.
- 109     Drains**  
                  Cllr Kaczanow reported that drains 1–3 along the A386 had recently  
                  been cleaned; however, drain four was not and remains blocked with  
                  grass cuttings from the recent verge maintenance. It was also noted  
                  that Culvert B has been planted, which is impeding water flow. Cllr  
                  Grainger DCC will liaise with the Highways Department to ensure  
                  continued work on the roadside drains.  
                  Cllr Grainger DCC left 8:07pm
- 110     Councillor reports     Cllr Mott read an email from a member of the public. Its contents were**  
                  noted, and a response will be sent.  
                  Cllr Southcott had emailed the Sourton Speed watch subgroup for  
                  dates of availability and has received no responses.
- 111     Items Brought     None**  
**Forward**
- 112     PART TWO – CONFIDENTIAL     On the proposition of Cllr Southcott, seconded Cllr**  
                  Kaczanow it was RESOLVED that under section 1(2) of the Public Bodies (Admission to  
                  Meetings) Act 1960 that the public and press be excluded from the meeting for the following  
                  items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters,  
                  staffing and/or the financial or business affairs of a person or persons other than the  
                  Council.
- 113     WDBC Enforcement     An update was received**
- 114     Grass Cutting     On the proposition of Cllr Mott and seconded by Cllr Southcott it**  
**Tender     was RESOLVED to appoint West Country Maintenance on a one-**

year contract to cut the closed Churchyard and Village Green up to twelve times during 2026.

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|------------|----------------------------------|---------------------------------|
| <b>115</b> | <b>Bungalow Bus Stop Repairs</b> | No quotes received              |
| <b>116</b> | <b>Date of Next Meeting</b>      | 1 <sup>st</sup> December at 7pm |

The meeting closed at 8:45