

Notes of gathering at Alan's on 12th March 2023

We met to go through the details of organising the Coronation Event, and put forward several recommendations to be considered at the next PC meeting:-

Car Parking and Use of 2 fields

Suggested that in order to have a more reliable parking area, Roger Alford to be asked if he would be happy if we used his field near his house for car parking.

ACTION: Alan confirmed today that Roger and Martin Littlejohns are happy for their fields to be used.

Sam to approach Ken to see if he is happy for his field to be used if a second field is required. That use would not include cars parking in it.

Our homemade car parking signs made for the Jubilee were not big enough to be seen by people approaching in their cars. So we need signs that are bolder and bigger than can be made at home.

Recommendation that: 'Car Parking' signs be made to direct people to Roger's field.

Ink Print say that they can produce signs for about £3.50 each. Suggestion is that we should have a total of 8. (2 x arrow pointing left; 2 x arrow point right; 2 x straight on arrows; 1 x straight on and then right ; and 1 x straight on and then left sign.)

These signs would be made of recyclable plastic, should last longer than just one event, which means we could use them for other events as well, and should have sufficient relevant signs whichever car parking facility we use.

Community Transport

Sue offered to contact Community Transport to see if they can help on the day, bearing in mind it is a Coronation Bank Holiday Sunday. If so, Sue to add a paragraph in the BASE article requesting anyone who would like to use such a service to inform Abi, so we know if there is any call for such a service.

ACTION: Sue to talk to Community Transport/ write a para in BASE

Cream Teas

The PCC has offered to provide a cream tea ,with a Coronation theme, as part of the event. PCC asked whether the teas would be charged for or whether the PC would be paid for the costs of the ingredients (probably in the order of £75) so that the cream teas could be offered for free.

The recommendation: was that the PC should pay the PCC volunteers for the cost of the ingredients so that the cream teas could be offered free of charge. (The thinking was - If we charge for them, it then becomes confusing about what has to be paid for and what is free.)

Start and Finish times

A recommendation was made that:

- The event starts at 3pm
- 3pm - 4.30 Cream teas
- 4.30 -5.45pm Games
- 6pm BBQ
- 8.30pm Fireworks (sunset on 7th is about 8.30pm)

Fireworks

Quiet fireworks to be purchased to minimise concern about effect on domestic animals. Comment to be put in BASE, about please keep your pets in for the 10 mins whilst the fire works are being lit.

Games

Recommendation that:

- The games take the form of fete games suitable for both children and Adults eg. Quoits, coconut shy, wack-a-rat, stick a crown on kings head, egg and spoon race etc.
- Some monies will need to be set aside to buy some equipment eg. Balls, hoops etc.
- Prizes will be sweets, crisps and other small confectionery.

Lighting up of Church

The suggestion had been made before the meeting that it would be nice if the church could be lit up.

ACTIONS

Alan to research options with LED lights.

Recommendation:-

The vicar to be approached for approval if a viable option is available. Suggestion that PC to pay for LED lamps (which would then remain ours) but suggest that electric to be connected via church.

Food and Drink

Recommendation that: food and drink provision should be as below-

as the event was a once-in-a-lifetime-event (for us oldies) that we do slightly more than at the jubilee; so burgers, sausages, vegan options, dips, roast potatoes/salads.

Suggestion that we cater for 300.

For drinks it was suggested:

- 1 x ale keg. (Approx £90)
- 1 x equivalent of cider (approx £7.50p per box of 2.5 litres)
- 5 boxes of white wine (approx £5 box)
- 5 boxes of red wine (approx £5 box)
- + soft drinks

Recommendation;

Drinks should be free but a minimum donation suggested. Funds raised go towards the cost of funding further Warm Spaces Initiatives.

Marquee

It was agreed that if the event was very popular a marquee would be required to provide sufficient shelter from inclement weather to allow the games to go ahead/people to shelter. The village hall would not be big enough to provide shelter for everyone and produce food.

Sam will provide a small awning for cover for the BBQ.

Awaiting confirmation from PCC if the Vicar has reserved his marquee for the event as promised.

ACTION: Abi/Sue

Option 2

If vicar says the marquee is not available, suggestion that we ask Tom Hill if we could borrow his.

Recommendation that:

- That some sort of marquee be provided in case of bad weather.
- An amount to be offered to Tom Hill if he does agree to lend it to us (because of sheer size).
- Some bunting be purchased

Tree Planting

Recommendation that:

Autumn is the correct time for tree planting. No specific site was identified.

